



Lost Lake Woods Club

4243 Lost Lake Trail ~ Lincoln, MI 48742
Telephone 989-736-8197 Fax 989-736-9541
www.lostlakewoodsclub.com



Employment Application

Personal Information

Name: _____ Date: _____
Last, Middle, First

Address: _____
Street City Zip Code

Home Phone: _____ Cell Phone: _____ Best Time to Reach You: _____

Email Address: _____ Birthdate: _____

Employment Desired:

Administration		Housekeeping/Laundry	
Accounting/Business		Golf (Caddy, Beverage Cart, Office)	
Front Desk/Clerical		Maintenance (Groundskeeping, General & Lodge, Mechanic)	
Service Staff (Wait Staff, Bartenders, Event)		Security	
Kitchen Staff (Cooks-Line/Pizza/Grill, Dishwashers)		Other (please specify)	

Are you under the age of 18? _____ If yes, school work permit papers are required.
How soon can you start? _____ Availability: Days _____ Evenings _____ Weekends _____ Any _____

Education / Certificates / Training

	School Name & Address	Grade/Years Completed	Major or Field of Study	Type of Certificate or Degree
High School				
University/College				
Business/Trade/Technical				
Other training and/or skills related to the position you are applying for:				

Have you ever been employed for Lost Lake Woods Club? Yes _____ No _____ If yes, give date _____

Have you ever filed an application with us before? Yes _____ No _____ If yes, give date _____

Do you have, or have you had any family/friends that have been employed or are currently employed with us? Yes _____ No _____
If yes, please give name and relation to you _____

Do you have, or have you had any family/friends that have been members or are currently members with us? Yes _____ No _____
If yes, please give name and relation to you _____

Background Information

Are you currently employed? Yes ___ No ___	If yes, may we contact your present employer? Yes ___ No ___ If no, please give exact number of days/weeks since leaving last job and reason.		
1. Company Name/Address	Supervisor/Manager	Start Date: End Date:	Hourly Rate/Salary:
	Phone:	Reason for leaving:	
Position:	Describe your work:		
2. Company Name/Address	Supervisor/Manager	Start Date: End Date:	Hourly Rate/Salary:
	Phone:	Reason for leaving:	
Position:	Describe your work:		
3. Company Name/Address	Supervisor/Manager	Start Date: End Date:	Hourly Rate/Salary:
	Phone:	Reason for leaving:	
Position:	Describe your work:		

Have you ever been convicted of a crime? Yes ___ No ___

Have you ever been arrested for a felony? Yes ___ No ___ If yes, specify felony & date: _____

Have you ever been fired from a job, asked to leave or left in lieu of termination? Yes ___ No ___

If yes, please explain: _____

Do you have a valid driver's license? (proof may be required if position involves operation of a motor vehicle) Yes ___ No ___

Do you have a reliable mode of transportation to meet any scheduled shift? Yes ___ No ___

Applicant Statement

I hereby certify that the information contained in this application form is true and correct to the best of my knowledge, and agree to have any of the statements checked by the potential employer, unless I have indicated to the contrary. I authorize the reference(s) listed to provide the employer with any and all information concerning my previous employment and any other pertinent information that they may have. Further, I release all parties and persons from any and all liability for any damages that may result from furnishing such information to the employer, as well as from the use of disclosure of such information by the employer or any of its agents, employees, or representatives. I understand that any misrepresentation, falsification or material omission of information on this application may result in my failure to receive an offer or, if I am hired, my dismissal from employment.

In consideration of my employment, I agree to conform to the policies, procedures and standards of the employer, as amended from time to time in its discretion. I further acknowledge that should I become an employee of Lost Lake Woods Club, I will be considered an At-Will employee, which means I am not under contract or employed for a specific period of time. At-Will means that my employment can be terminated by me or Lost Lake Woods Club; at any time; with or without notice; with or without cause; except for any reason prohibited by law. Should you have a complaint about an incident that occurred while employed at Lost Lake Woods Club, you have 180 days after the incident, to report such complaint to the General Manager.

It is the policy of Lost Lake Woods Club to provide equal employment opportunity (EEO) to all persons regardless of age, color, national origin, citizenship status, physical or mental disability, race, religion, creed, gender, sex, sexual orientation, gender identity and/or expression, genetic information, marital status, status with regard to public assistance, veteran status, or any other characteristic protected by federal, state or local law.

Signature of Applicant

Date