



Dear Future Member,

Thank you for your interest in Lost Lake Woods Club. We are confident that after reviewing this informational packet, that you'll consider becoming a permanent member of this historical organization!

Located just north of Lincoln in Michigan's northern woods, Lost Lake Woods Club was established and founded in 1926. The vision of its founding members was to create a club with a family-oriented atmosphere where everyone was welcomed. Our beautiful Club is one of the oldest and finest private member-owned clubs in Michigan. Generations of families have chosen Lost Lake Woods Club as either their permanent residence or their "home away from home" for many, many years.

The Club encompassing more than 12,000 acres offers amenities for everyone including a premier 18-hole golf course, unsurpassed hunting and fishing, camping, hiking, kayaking, tennis, a pristine lake front beach, skeet and trap shooting, horseback riding, the list goes on and on. Nestled on Badger Lake, the lodge offers 52 rooms, a selection of dining options and meeting or banquet space for up to 200. Having a special celebration or perhaps a business need? Let Lost Lake Woods Club host your next special event – whether a family gathering, wedding, anniversary or a corporate retreat, Lost Lake Woods Club has options that will make your special event exceptional and distinctive.

Lost Lake Woods Club is both a special place, and an exceptional club. And we know you'll be delighted to be a part of it as a full-time member.

This information packet should help you answer many of the questions you may have. However, if you would like additional information, or wish to schedule a private tour of Lost Lake Woods Club, please contact me personally at (989)736-8197. On behalf of The Lost Lake Woods Club and its Board of Directors, WELCOME!

Sincerely,

Ian Dockrill

General Manager & COO

Instructions and Procedures for New Member Applicants to Lost Lake Woods Association

Welcome to Lost Lake Woods Association. We thank you for seeking membership to our club!

The following instructions will help facilitate you through the Membership Procedure:

The New Member Application Packet includes the following:

1. Membership Application Form
2. A copy of the Club By-Laws
3. A copy of the Club Rules and Regulations
4. Sponsor and Co-Sponsor Questionnaires
5. A list of the Current Board Members
6. A current Club Amenity Rate Sheet

We ask all Potential New Members to complete the following:

1. Study our By-Laws and Rules and Regulations thoroughly. Should you have any questions, please direct them to one of our Board Members and/or our Club Manager.
2. Please complete the entire Membership Application Form. **Please Note:** That the first listed name on the application shall designate the person seeking to be a member in the Association and shall be the official or recognized member for voting purposes after membership approval. The spouse/companion would be below; all children (with ages) need only to be listed.
3. Attach to the Membership Application Form a \$1000. Check or Money Order payable to Lost Lake Woods Association and mail or deliver it to: 4243 Lost Lake Trail, Lincoln, MI 48742. This is a ***non-refundable Application Processing Fee*** that will be applied toward your Initiation Fee. *Immediate family members of current Members, as defined by our By-Laws, Article 1, Section 4, are required to pay the \$1000 Application Processing Fee.*
4. Have your Sponsor and Co-Sponsor complete their questionnaires and return them either in person or by mail to Lost Lake Woods Association, 4243 Lost Lake Trail, Lincoln MI, 48742. **Please Note: Your Sponsor and Co-Sponsor cannot be your relatives, nor can they be the person(s) from whom you are purchasing your membership and/or lot(s). If you do not know any members, a Board Director or the Club Manager will assist you.**
5. Upon receipt of the Membership Application Form and Application Processing Fee, the club will assign you a Board Member who will contact you to set up a date, place and time for your family interview. You, your spouse, and those unmarried children residing in your home(age 25 and under) who are listed on your application, are expected to be present. Sons and daughters who are attending school out of town may be excused for the interview.
6. As part of the application process current credit report will be pulled . Additional information may be requested if your credit score is below 630.

The following outlines the membership process:

1. Your name will initially be presented to the Board of Directors for reading at their monthly meeting following your family interview with a director. If approved, your name will be posted on the Club Bulletin Board and published in the Lost Lake News. After the meeting, you will receive a notification from the Club Office advising that you have one (1) year from that date to purchase a membership lot(s). Following the purchase of your membership lot(s) and payment of the appropriate dues, taxes, and Initiation Fee, you will have full membership rights and privileges in Lost Lake Woods Association.
2. The **Initiation Fee** for new members is \$4,000 against which we will apply your Application Processing Fee (\$1000), leaving a balance due of \$3,000. The Initiation Fee less the application fee is waived in the case of an immediate family member applying.
3. Dues may be paid monthly, quarterly, or annually. On an annual basis, \$120 of your dues covers prepaid use of the lodge and dining areas, \$125 covers capital costs, and the remainder is allotted to club operations. Currently, taxes on the undivided property are in the range of \$120-\$150 annually billed to the member partially in July and December.
4. You are **not** a member of Lost Lake Woods Association until we have received all necessary fees and documents to support a transfer of membership to your name. Before you complete your purchase of a lot and membership from a current member, verify through the Club office that all dues, taxes, and assessments are paid to date. No membership will be transferred if there are any outstanding debts on that membership. **Please Note:** Your purchase of property is a private transaction.
5. You are responsible for completion of all documents pertaining to your purchase of your membership and membership lot. The Club office must be notified of your successful purchase in order to reflect accurate ownership information on our records. **Membership and/or lot purchases should not be completed until such time as the application for membership has been fully approved.**
6. The person you are obtaining your membership from must sign their Membership Certificate over to the Club. The Club will retire that Certificate and issue a new Certificate in your name. The **Membership Transfer Fee** is \$200(not included in the Initiation fee).

We invite you to contact us should you have any questions or concerns pertaining to the Club, its facilities, amenities, our operating procedures, or any other information you are looking to acquire. Please feel free to contact a Board Director, the Club Manager or office personnel for assistance at **989-736-8197** or email **assistant@lostlakewoodsclub.com**

**Lost Lake Woods Association
MEMBERSHIP APPLICATION**

Name:

SSN:

Driver License#

Email:

Name of Spouse:

Home Address:

City:

State:

ZIP Code:

Home Phone:

Bus Phone:

Cell Phone:

Names & Birthdates of Children Under 25:

Have you ever been rejected for membership in or expelled from any society, lodge, or club?

If yes, explain:

Do you presently perform volunteer work for any civic organization such? If yes, detail involvement:

Are you presently a member of any society, lodge or civic organization? If yes, please identify:

Are you related to a member or do you know a member of Lost Lake Woods Association? Yes No

Name

Name

Name

Relationship

Relationship

Relationship

Have you or any member of your immediate family (spouse/son/daughter covered by your membership) been convicted of a felony? If yes, please detail:

Have you, in the last ten years, filed for personal bankruptcy? If yes, please detail when and disposition:

I understand that my family and I may be requested to appear and discuss this application with the Board of Directors.

I hereby represent that the foregoing answers are true and correct, that I have read the By-Laws, Rules and Regulations and that if accepted for membership, I will abide by said By-Laws, Rules and Regulations now or hereafter in effect.

I understand that violation(s) of the By-Laws and Rules and Regulations by myself, spouse, family members, **or my guests** may result in suspension or expulsion from Lost Lakes Woods Association.

In making this application for membership, I understand that such application may be rejected for any reason deemed adequate by the Board of Directors and that such rejections will be without explanation.

I understand that member dues are not transferable and that the current dues statement must be paid in full to remain a member in good standing.

By affixing your signature(s) hereto, the undersigned applicant(s) hereby authorize Lost Lake Woods Club and any of its lawful designated agents to acquire a credit report and all information and records necessary to confirm the representations made by the undersigned in the application for membership.

This application will be processed in accordance with the Lost Lake Woods Association procedure outlined in the attached instruction sheet. Deliver or mail the original of the application to: The Secretary, Lost Lake Woods Association, 4243 Lost Lake Trail, Lincoln, MI 48742

Applicant Signature

Date

Co-Applicant Signature

Date

Sponsor Signature and Printed Name

Date

Sponsor Signature and Printed Name

Date

Board of Director's Signature and Printed Name

Date

Lost Lake Woods Club
 4243 Lost Lake Trail, Lincoln, MI 48742

Applicant Name: _____

Sponsor _____ **Co-Sponsor Form** (select one)

YOUR ANSWERS

Length of time you have known applicant	<i>From:</i> _____ <i>To:</i> _____
Do you know Applicant's family?	<i>If yes, how long?</i>
Do you know Applicant as:	_____ <i>Neighbor</i> _____ <i>Friend</i> _____ <i>Relative</i> _____ <i>Business Partner</i> _____ <i>Business Acquaintance</i> _____ <i>Fellow Club Member</i>
If relative, what is relationship?	
If Fellow Club Member, what Club?	
How frequently has applicant visited Lost Lake Woods Club?	
How frequently would the applicant visit Lost Lake Woods Club (weekends, holidays, vacations, permanent resident)?	
What is the primary reason for membership in our Club (social, fishing, hunting, golf, etc.)? Explain:	

YOUR ANSWERS

Is the Applicant active in:	
Community Affairs (explain)?	
Neighborhood or Civic Groups (extent)?	
Church Groups (extent)?	
Membership in another Club (give name & extent)?	
Is the Applicant's family active in any of the above?	

YOUR ANSWERS

Please indicate details regarding:	
Applicant's reputation in Community:	
Applicant's reputation as applies to his/her financial obligations:	
Applicant's reputation within the business or professional community in which he/she works:	
Does the Applicant have pride in ownership of his/her home and other personal effects?	
Does the Applicant maintain control over his/her children? Explain	
Any other additional comments or recommendations you feel should be considered:	

I hereby wish to be the Sponsor/Co-Sponsor for the listed Applicant for membership to Lost Lake Woods Club. As part of my obligation as a sponsor, this confidential appraisal and information is submitted for consideration. If the Application is accepted for Membership in Lost Lake Woods Club, I will, as his sponsor, act on behalf of the club in the orientation and development of this applicant as a good and respected member of Lost Lake Woods Club.

Signature: _____ **Dues #** _____

Please deliver this form to the Lost Lake Woods Club office at your earliest convenience. Please address the envelope as follows: Lost Lake Woods Club, 4243 Lost Lake Trail, Lincoln, MI 48742 ATTN: Membership Committee Or fax to: 989-736-9541 ATTN: Membership Committee

Lost Lake Woods Club
 4243 Lost Lake Trail, Lincoln, MI 48742

Applicant Name: _____

_____ **Sponsor** _____ **Co-Sponsor Form** (select one)

YOUR ANSWERS

Length of time you have known applicant	<i>From:</i> _____ <i>To:</i> _____
Do you know Applicant's family?	<i>If yes, how long?</i>
Do you know Applicant as:	_____ <i>Neighbor</i> _____ <i>Friend</i> _____ <i>Relative</i> _____ <i>Business Partner</i> _____ <i>Business Acquaintance</i> _____ <i>Fellow Club Member</i>
If relative, what is relationship?	
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Community Affairs (explain)?	
Neighborhood or Civic Groups (extent)?	
Church Groups (extent)?	
Membership in another Club (give name & extent)?	
Is the Applicant's family active in any of the above?	

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2024 LLWC BOARD OF DIRECTORS

Name	Office	Term	Liaison To:		Phone No.	Email Address
			Standing Committee	Ad-Hoc Committee		
Larry Moskwa	President	2026	Finance & Audit		734-732-2350	lmoskwa59@gmail.com
Justin Gluesing	Vice President	2025	Future Planning		989-370-4685	justin.gluesing@gmail.com
Ryan Pender	Secretary	2025	Promotions		248-202-4009	penderryllwc@gmail.com
Ronnie Ruelle	Treasurer	2024	Finance & Audit	Members	734-552-8590	ronnieruelle@outlook.com
Brian Deuschel	Director	2024		Campground/ SubDivision & Grounds	248-765-3347	DeuschelLLWC@aol.com
Ed Hechlik	Director	2024	Golf		989-941-5079	ehechlik@gmail.com
Sherm Hubbard	Director	2025	Nominating	Shooting Sports/ Campground	989-766-0129	sherm@speedyblaze.com
Jeff Lakatos	Director	2026	Conservation		313-670-1540	jefflakatos@gmail.com
Scott Parenteau	Director	2026	House & Beach		248-685-1806	r.scott294@comcast.net



2024

Board of Directors Meeting Dates

January 27th @ 8:00am

February 24th @ 8:00am

March 16th @ 8:00am

April 13th @ 8:00am

May 11th @ 8:00am

June 22nd @ 8:00am

July 13th @ 8:00am

August 31st @ 8:00am

September 21st @ 8:00am

October 19th @ 8:00am

***Annual Meeting @ 1:00pm(Dates fixed per
bylaws)**

November 9th @ 8:00am

December 14th @ 8:00am

***Organizational Meeting @ 1:00pm**



2024 LOST LAKE WOODS CLUB RATE SHEET (Rev.1-02-2024)

Only members in good standing and their guests may use club facilities!

PRIVATE PARTY ROOMS:

	Member	Guest
Conference Room-Party Room	\$ 120	\$ 165
Bears Den	\$ 120	\$ 220
Lost Lure Lounge/ five lake Grill	\$ 700	\$ 1,000
Auditorium	\$ 356	\$ 715

BADGER LAKE PAVILION:

Private Party Rental	\$ 120	\$ 220
Additional Cleanup Charge if required*	\$ 65	\$ 66

CAMPGROUND: Open April 1, Closes Dec. 31

Seasonal Site	\$ 1,200	N/A
Full Service-Daily	\$ 30	\$ 40
Full Service-weekly	\$ 175	\$ 230
Full Service-monthly	\$ 500	\$ 700
Primitive Site-Daily	\$ 20	\$ 25
Primitive Site-Weekly	\$ 90	\$ 135

VEHICLE REGISTRATION

Yearly	\$ 45	
Penalty for no sticker	\$ 300	n/a
Yearly Snowmobile & Golf Cart Sticker	\$ 30	n/a
Boat Sticker	\$ 90	n/a
Guest Snowmobile Registration (2-Day Fee)	n/a	\$ 40

All member ATV's, unlicensed vehicles, golf carts & motorcycles must have a LLWC registration sticker.

***Guest ATV's, boats, golf carts & motorcycles are prohibited. Guest snowmobiles are allowed and must have a LLWC guest registration sticker.**

STORAGE AREA: Annual Fee

Campground & Lost Lake Tr.	\$ 240	n/a
Winter Storage Golf 11/1 - 3/31	\$ 240	n/a

YOUTH TROUT PONDS (12 & Under):

Daily Sticker - 2 Fish Limit	\$ 10	\$ 20
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HORSE PROGRAM:

Trail Rides	\$ 35	\$ 50
Pony Rides	\$ 6	\$ 11
Boarding/Full Boarding Per Month	\$ 300	\$ 385

TRASH: Bagged trash ONLY - placed in compactor

Per 33 Gallon Bag	\$ 4	\$ 4
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* rate is per bag

GOLF:

GREEN FEES

9 Holes	\$ 21	\$ 30
18 Holes	\$ 32	\$ 50
All Day Weekday (Mon.-Thurs)	\$ 45	\$ 65
Youth: 9 Holes	\$ 10	\$ 10
Youth: 18 Holes	\$ 12	\$ 12
Member - 9 Hole - Coupon Booklet-10 Rounds	\$ 190	\$ 265
Member - 18 Hole Coupon Booklet-10 Rounds	\$ 290	\$ 420
Twilight Golf after 4:00 P.M.	\$ 21	\$ 35
Youth twilight	\$ 7	\$ 7

SEASONAL GOLF

Single	\$ 810	n/a
Couple	\$ 1,210	n/a
Youth	\$ 185	n/a
Family Rate	\$ 1,375	n/a
Twilight Golf after 4:00 P.M.	\$ 505	n/a

DRIVING RANGE

Bucket of Balls	\$ 7	\$ 9
Season Range Fee	\$ 145	n/a

GOLF CARTS

Club Cart Fees 9 Holes/ Person	\$ 11	\$ 11
Club Cart Fees 18 Holes / Person	\$ 17	\$ 17
Seasonal Single Club Cart Fee	\$ 460	n/a
Seasonal Family Club Cart Fee	\$ 720	n/a
Seasonal Private Cart Fee	\$ 290	n/a

Borrowing of Private Carts is Prohibited

PRIVATE GOLF CART STORAGE

Gas Cart	\$ 230	n/a
Electric Cart	\$ 290	n/a

HUNTING & FISHING:

Member Only - Sportsmen Button*	\$ -	n/a
*Includes - Fishing, Hunting, Rifle and Archery Ranges	\$ 50	n/a
Replacement Button (if lost)	\$ 35	n/a
Rifle Blind Tag (Limit 1 tag)	\$ 30	n/a
Archery Blind Tags (Limit - 2 Tags)	\$ 25	n/a
Fishing Per Day (Badger Lake Only)	\$ 7	\$ 15

Youth Guests (Badger Lake Only) & Members 17 & under must obtain a fishing permit at No Charge

ARCHERY OR RIFLE RANGE - Daily Fee

Daily Fee	\$ 6	\$ 12
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SKEET & TRAP:

Targets - each round (25)	\$ 7	\$ 11
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5-STAND:

Each Round	\$ 9	\$ 13
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PRESERVE SHOOTS:

(Call for rates)



2024 LOST LAKE WOODS CLUB RATE SHEET (Rev. 1-02-2024)

Only members in good standing and their guests may use club facilities!

LODGING:

Per Day subject to 6% sales Tax
 CHECK IN TIME IS 3:00 P.M.
 CHECK OUT TIME IS 11:00 A.M.

2024 Room Rates

GUEST RATES:

	In-Season*	Off-Season**	Peak-Periods***
Two room suite, private bath:			
Friday & Saturday	\$ 88	\$ 83	\$ 106
Sunday - Thursday	\$ 77	\$ 72	\$ 92
Family room, private bath:	\$ -	\$ -	\$ -
Friday & Saturday	\$ 88	\$ 83	\$ 106
Sunday - Thursday	\$ 77	\$ 72	\$ 92
Queen or 2-Beds, private bath:	\$ -	\$ -	\$ -
Friday & Saturday	\$ 72	\$ 66	\$ 86
Sunday - Thursday	\$ 66	\$ 61	\$ 79
Twin beds, without bath:	\$ -	\$ -	\$ -
Friday & Saturday	\$ 61	\$ 55	\$ 73
Sunday - Thursday	\$ 55	\$ 50	\$ 66
Dorm, without bath:	\$ -	\$ -	\$ -
Friday & Saturday	\$ 66	\$ 61	\$ 79
Sunday - Thursday	\$ 55	\$ 50	\$ 66
3rd Floor Apartment:	\$ -	\$ -	\$ -
Friday & Saturday	\$ 248	\$ 220	\$ 300
Sunday - Thursday	\$ 220	\$ 193	\$ 270
Crib/Rollaway per day	\$ 11	\$ 11	\$ 11

MEMBER RATES:

	In-Season*	Off-Season**	Peak-Periods***
Two room suite, private bath:			
Friday & Saturday	\$ 77	\$ 72	\$ 92
Sunday - Thursday	\$ 66	\$ 61	\$ 79
Family room, private bath:	\$ -	\$ -	\$ -
Friday & Saturday	\$ 77	\$ 72	\$ 92
Sunday - Thursday	\$ 66	\$ 61	\$ 79
Queen or 2-Beds, private bath:	\$ -	\$ -	\$ -
Friday & Saturday	\$ 61	\$ 55	\$ 73
Sunday - Thursday	\$ 55	\$ 50	\$ 66
Twin beds, without bath:	\$ -	\$ -	\$ -
Friday & Saturday	\$ 50	\$ 44	\$ 59
Sunday - Thursday	\$ 44	\$ 39	\$ 53
Dorm, without bath:	\$ -	\$ -	\$ -
Friday & Saturday	\$ 55	\$ 50	\$ 66
Sunday - Thursday	\$ 44	\$ 39	\$ 53
3rd Floor Apartment:	\$ -	\$ -	\$ -
Friday & Saturday	\$ 220	\$ 187	\$ 264
Sunday - Thursday	\$ 193	\$ 182	\$ 231
Crib/Rollaway per day	\$ 11	\$ 11	\$ 11

NO COOKING of food or beverages in lodge rooms by order of the fire marshal

*In Season is: 5/2/2024- 12/1/2024

**Off-Season is: 1/1/2024-5/1/2024 & 12/2/2024-1/1/2025

***A Up-charge will be imposed during peak periods (February 15-19, 2024; May 23-28,2024; June 27-July 10, 2024; August 29th- September 3rd, 2024 and November 14-17, 2024)

LOST LAKE WOODS CLUB WEBSITE:

If You Have Not Already Registered on our Website – Enter the website in 3 easy steps: Go to www.lostlakewoodsclub.com and click on the “**Member Logan**” button:

Username: For your first login use your Member Number

Password: For your first login use your last name in all lowercase

Lost Lake Woods Club Association

Rules & Regulations



Revised, February 27, 2024

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The Preface

We are a community of members and friends enjoying a great facility with a proud heritage and tradition. It is incumbent upon us to protect and preserve our property and to recognize the rights and interests of others. With this thought in mind, these Rules and Regulations are intended to provide a framework of the expectations of members, families, and guests.

Members and guests are also encouraged to be familiar with the Lost Lake Woods Club's (hereinafter referred to as the Club) Bylaws. In addition to these Rules and Regulations, members, immediate family members and guests should be aware there may be other regulations posted on site at various Club facilities (i.e. the golf course, skeet and trap range, rifle range, stables, etc.)

General

1. All State and Federal laws are to be observed on Club property unless further restricted by LLWC Rules & Regulations. It is the members, family members and guests' responsibility to be familiar with the law's requirements.
2. The user fee schedule, applicable to various facilities, services and vehicles, is available for review at the Main Office.
3. Business and charitable organization solicitations are prohibited on Club property unless approved by the Board of Directors (hereinafter referred to as the Board).
4. Keep our club grounds beautiful and please don't litter.
5. Members are responsible for assuring that their families and guests comply with these Rules & Regulations. Costs incurred from damage done by members, family members and guests are the responsibility of the member and may be billed to the member's account.
6. Under Article I, Section 12 of the Bylaws, any member who fails to pay amounts billed when due will be assessed a 1.5% per month late charge. In addition, any member who remains delinquent 15 days from the mailing of a notice of delinquency shall be suspended from all privileges of the Club.
7. In addition, any member who becomes delinquent two times in a two-year period must appear before the Board of Directors before he/she can return to the status of "member in good standing".
8. The installation of memorials (i.e. plaques, etc.) requires the approval of the Club Manager (hereinafter referred to as the Manager). The Manager will ensure the proper rotation of trophies and other displays at the Lodge.

Immediate Family Members

Immediate family members are defined in the Bylaws, Article I, Section 4; as husband, wife, daughter, son and parents. Sons and Daughters under 25 years of age who are not married, who are IRS dependents of the member and are living at home (defined as including post-secondary attendance), are entitled to the same entitlements as members with the exception of voting rights. Other immediate family members are considered as guests under the Bylaws.

Guests

1. Guests are welcome and are the responsibility of the member. Please refer to the sections on Golf, Lodge, Recreational Vehicles, Campground, Preserve Shoots, Hunting and Fishing and provisions governing other areas for rules relating to guests.

2. The sponsoring member must make reservations for their guests (i.e. Lodge, Campground, Golf, etc.) and authorize, in writing, as necessary, the use of the member's account.
3. Guests violating the Rules & Regulations may be denied further use of the Club facilities and services.
4. Commercial guests are not permitted on Club property and may not use Club facilities. A member's guests would be considered commercial by way of example, if the guest or member and/or his/her family personally profited from the visit.

Member/Staff Relations and Service Concerns

The Club staff is here to serve you and address your concerns. Please address them with the appropriate courtesy and respect. In the event you experience unsatisfactory service or have a complaint, please report it to the Manager's office.

Reservations and Club Services

All Club Facilities and Services

1. Only members in good standing may initiate reservations on a first come, first served basis for any Club event, rental or service. If, for any reason, the member loses his/her club privileges prior to the reservation date, the reservation will be cancelled. Re-booking will be based on availability when the member returns to "member in good standing" status.
2. A member sponsoring an event at the Badger Pavilion, or in any part of the Lodge, including the Dining Room, may be required to deposit up to 100% of the cost of the use of the Club facilities and services at the discretion of the Manager.
3. Lodge/Dining room hours are posted in the Lobby and the Newsletter are subject to change at the discretion of the Manager with the exception of groups of 10 or more. The percentage of server gratuity is at the discretion of the customer when individual bills are presented. Groups larger than 10 will automatically be assessed 20%. Event tickets will all include tax & gratuity. The percentage of gratuity to be added for Club sponsored buffets will be set at 18% and served meals will be 20%.
4. An 18% service charge will be added to all dining, beer, wine and liquor charges when served from the dining room.
5. Without exception, smoking is not permitted in any area of the Clubhouse.
6. The member's account will be billed for missing or damaged items in all areas of the Clubhouse and the adjacent grounds.
7. Excessive noise/disruptive behavior shall not be permitted in the Clubhouse or adjacent grounds at any time. Quiet hours shall be observed from 11:00p.m. to 8:00a.m.
8. In order to rent a room in the Lodge for an overnight stay, children under the age of 18 years must have an adult parent or guardian staying either with them or in the closest available room on the same floor.
9. Men shall not wear hats in the dining room. Proper attire is required by all. No profane language on the attire. Shirt and Shoes/sandals required.
10. No group shall assume use of common areas of the Clubhouse, to include the adjacent grounds, without prior written approval from the Manager. Rental fees may apply.

Alcoholic Beverages

Alcohol may be sold, purchased and consumed in accordance with the Club's license from the Michigan Liquor Commission and Club Bylaws, (Article IV, Section 9 Rules and Regulations, Letter E). Consumption of alcohol acquired from other sources is restricted to private property, individual lodge rooms or campsites.

Lodge Reservations

Overnight accommodations are available for use by Club Members in good standing and their guests. Requests for overnight accommodation will be booked in the order that they are received.

With the exception of the Peak Periods listed below, Members may book up to 6 rooms for the same dates. Any Member desiring more than 6 rooms or who wish to sponsor a group booking must contact the Administrative Office for availability and rates.

Cancellation fees or unpaid charges at or after check-out will be transferred to the sponsoring Members' account for settlement unless alternative payment arrangements have been made.

Specific rooms cannot be guaranteed however, we will honor all requests whenever possible. All rooms are nonsmoking. No pets are allowed.

Reservations may be made up to 1 year in advance with the exception of any request that falls within the following Peak Period dates where reservations may be requested up to 90 days in advance:

PEAK PERIOD DATES:

- President's Day Weekend in February (Thursday arrival thru Monday departure)
- Memorial Day Weekend in May (Thursday arrival thru Monday departure)
- July 4th Week: June 27 (Arrival) thru July 10 (Departure) *Dates may vary by year; fourth Sunday in June thru second Saturday in July
- Labor Day Weekend in September (Thursday arrival thru Monday departure)
- Rifle Season Opening: November 14 (Arrival) thru November 17 (Departure)

Members may not reserve more than two overnight rooms during Peak Period dates. Room reservations will not be accepted prior to 12:00 noon, 90 days in advance of the commencement of a Peak Period. Reservations for Peak Period dates will be subject to a 2-night minimum stay.

Additional room requests will be placed on a wait list until 30 days out, at which time any available rooms will be given to those Members who do not have any existing reservation during the Peak Period dates.

Reservations during the Peak Period dates are subject to cancellation if Member is not in good standing within 30 days of arrival date.

CANCELLATION POLICY:

Cancellations received after 4:00p.m., 14 days prior to a Peak Period arrival date will be charged 50% of the confirmed rate for the first night.

For all other dates, there will be a 50% charge of the confirmed rate for the first night if reservation is not cancelled by 4:00p.m., the day before arrival date.

Pets and Other Animals

1. Dogs are not permitted at the Badger swim beach. A designated dog beach is located at the south end of Badger Lake. Dogs must be confined to the owner's property or club kennels. When off the owner's property, in the subdivision or in the campground, dogs must be leashed or tethered. Barking dogs must be tended by the owner and kept indoors between the hours of 9:00p.m. to 8:00a.m.
2. Domesticated wild animals and hybrid breeds are prohibited.
3. Horseback riding is restricted to the recreational acreage and marked trails.

4. All animals are prohibited in the lodge, with the exception of any service animals deemed appropriate by the ADA. The member or sponsoring member will be responsible for any damage to a lodge room.

Subdivision Area

1. No signs (i.e. real estate, garage sale, political advertisement, business, etc.) shall be placed on Club property, which includes all easements and right-of-ways; measured 25 feet from the center of the road. Those wishing to place such signs on remote property shall provide written approval from the affected property owner(s) to place a sign on their property, with a copy given to the Main Office. Signs not in compliance will be picked up by Security and a \$50 fine will be charged.
2. Garage and Estate sales with general public admission are permitted. A permit must be obtained from the Main Office and arrangements made for coverage at the main gate.
3. The speed limit on all gravel roads within the subdivision is 20 mph. Speed limits are also posted on the surfaced roadways.

Home Sites

1. Homeowners must maintain their home and property in a neat and orderly manner. If, in the opinion of the Manager, this is not being done, the Club may clean up the site and direct the appropriate charges to the member.
2. Security/Flood lights must be shielded or shaded in such a manner so as not to infringe upon the privacy and comfort of others.
3. Members are encouraged to use the Camper/Trailer Storage areas (located on Lost Lake Trail and campground for seasonal campers only) to store trailered boats, travel trailers and other appropriate recreational vehicles. See storage rules on page 8.

Construction

1. Prior to starting any construction, it is the responsibility of the member to make certain that they are familiar with all applicable Lost Lake Woods Association (hereinafter referred to as LLWA) Bylaws and Rules in addition to any other regulating agency requirements (i.e. Alcona Township, Alcona County and the State of Michigan). It is the responsibility of the member to make certain that all construction activity, including work done by contractors (or others) is in compliance with these requirements.
2. A permit from the Alcona County Health Department is required for all new sewage systems and/or any alterations, additions or changes to existing systems.
3. State law requires a minimum distance of fifty (50) feet between any part of a septic system drain field and any well in the area.
4. A Lost Lake Woods Association Building Application form (hereinafter referred to as LLW Building Application), available at the Main Office, must be prepared and submitted for any members seeking the grading of lots; new building construction such as decks, garages or sheds; additions or revisions to existing buildings.
5. Culverts under driveways are required wherever ditches exist.
6. During road restriction periods (example: frost law), no vehicle that exceeds the weight requirements will be permitted on Lost Lake Woods Association subdivision roadways.
7. The LLW Building Application shall include specifications, drawn to scale, showing size and location of all structures on the property indicating side, rear and front setback distances from property boundaries. Anticipated elevation changes must be noted on the application.
8. The Subdivision and Grounds Committee (hereinafter referred to as the Sub & Grounds Committee) will visit the proposed site to

verify compliance with LLWA Bylaws and Rules. One copy of the application noted either "approved" or "not approved", will be returned to the member after review by the Sub & Grounds Committee. If not accepted, the reason(s) will be noted on the bottom of the application. All construction activities shall conform to the accepted application. If it does not, the Sub & Grounds Committee shall have the authority to order construction halted pending a hearing before the Board of Directors.

9. An approved LLW Building Application is required in order to obtain a Land Use Permit from Alcona Township and/or a building permit from Alcona County.
10. A LLW Building Application is *not* required for well and septic installations, revisions or repairs since regulation is the responsibility of Alcona Township and Alcona County.
11. A Land Use Permit is required from Alcona Township and a building permit (when applicable) is required from Alcona County.
12. For all new construction, including additions/alterations to existing structures, a professional survey is required for the owner's protection prior to the issuance of a building permit. If the Sub & Grounds Committee's review of the plans and proposed site deems the plot and lot stakes to be sufficient for the proposed construction, they have the authority to waive the requirement for a professional survey.
13. If the proposed construction requires a variance, under the provisions of Article I, Section 8 of the Bylaws, only the Board of Directors has the authority to grant such a variance. A request must be submitted by the owner, in writing, to the Sub & Grounds Committee Chairperson (hereinafter referred to as the Chairperson), detailing each variance requested (if more than one) and the reasons for each. The Chairperson will, in turn, notify on behalf of the owner, the appropriate adjacent property owner(s), by registered letter(s) at the owner's expense, of the requested variance. A response indicating either "approve" or "disapprove" must be returned to the Chairperson within thirty (30) days; a stamped, pre-addressed envelope will be included along with the notification. An affirmative reply from each property owner is required for approval of the variance. Once all replies have been received, the Chairperson will notify the owner. The owner must then request the Board to place the variance request on the agenda for the next available Board meeting. The Sub & Grounds Committee will provide the Board with all pertinent information regarding the variance request. The Board will review the information provided and vote on whether to grant or deny the variance request. Notification of the Board's decision will be sent to the owner and to the Sub & Grounds Committee Chairperson.
14. Article I, Section 8 of the Lost Lake Woods Association Bylaws is applicable.
15. The construction or installation of portable car ports; includes all forms of portable garages – aluminum, canvas, fiberglass, etc., and whether or not enclosed or permanently attached to the ground; is prohibited in the subdivision and on association property.
16. Upon issuance of a LLW building permit, the member must begin construction within 12 months of the variance approval date. If construction has not begun within this period, the variance is NULL and VOID and the member must apply for a NEW variance.
17. A construction variance approved by the Board of Directors must be started within 12 months of the variance approval date. If construction has not begun within this period, the variance is NULL and VOID and the member must apply for a NEW variance.

Outdoor Furnaces

All outdoor furnaces are banned from the Lost Lake Woods Subdivision as of January 19, 2013.

1. This rule shall apply to any replacement or expansion of an existing outdoor furnace after the effective date.
2. On existing outdoor furnaces as of January 19, 2013, only firewood, untreated lumber, wood pellets or dry corn shall be burned in an outdoor furnace manufactured as a wood burning furnace.
3. Any existing outdoor wood furnace that has excessive smoke in the neighborhood, the property owners will be requested to come before the Board during an executive meeting session to explain the type of materials used in the furnace and reason for the excessive smoke.

Definitions

- a. **Outdoor Furnace:** Any equipment, device or apparatus, or any part thereof, which is installed, affixed or situated outdoors for the primary purpose of combustion of fuel to produce heat or energy used as a component of a heating system providing heat for any interior space or heating water.
- b. **Firewood:** Trunks or branches of trees and bushes.
- c. **Untreated Lumber:** Dry wood which has been milled and dried, but which has not been treated with any petroleum product, chemical, preservative, glue, adhesive, stain, paint, varnish or other substances.

Forest Acreage and Other Association Property

1. No living vegetation shall be cut, transplanted or removed (i.e. raking, spraying, etc.) without the consent of the Manager, *except shooting lanes as defined under Blinds - Construction - Rule #3*. No soil shall be disturbed, removed, or waste disposed of without the consent of the Manager. No planting of vegetation of any kind without the consent of the Manager.
2. The Club compost dump is available for the disposal of natural biodegradable materials. The compost dump **is closed** to contractor use. Contractors may not dump materials or remove soil, sand or aggregate for any purpose. Materials to be dumped are limited to brush, leaves, etc. from members only. No trees 4" inches in diameter or larger are to be dumped. No stumps, concrete, non-organic materials or building materials of any sorts are allowed.
3. With the exception of the main entrance to the Club on F-41, all gates are secured with a lock. Members in good standing may purchase keys for certain gates at the Main Office. All vehicular ingress and egress shall be through established gates. LLWC reserves the right to lock a gate, preventing ingress and egress at any time. The Sucker Creek Road gate shall not be used during organized bird hunts. Other gates may be locked during events and activities, such as Deer Firearm Season and logging activities. No person is permitted, without authorization of the Board, to install, or remove a gate or lock on the gate.
4. No person is permitted, without authorization of the Board, to install or remove a gate. The maximum speed limit for all vehicles in the forest is 20mph. Other Club roads are posted with signs. Blocking or otherwise creating an obstruction on roadways is prohibited. Approval must be received from the Board before posting any signs to temporarily or permanently prohibit vehicular traffic. A vehicle that blocks any road or trail will be towed away at the expense of the owner of the vehicle.
5. With the exception of an approved fire permit, for use at Deer and Bear Lake service areas, **NO FIRES** of any kind may be burned in the LLWC Forest without written consent of management. Members may be fined up to \$500 for starting unapproved fires within the forest acreage.

Wood Cutting

With the exception of Board approved timber cuts, woodcutting is restricted to members only. Commercial cutting by members for profit is prohibited. Cutting requires a permit from the Main Office. Only dead standing or downed trees may be cut. Help acquired to cut wood must be supervised by the member and the member assumes all risk and liability.

Beach

1. Beach hours are generally 10:00am to 10:00pm. Swimming is at the risk to the swimmer and children must be accompanied by an adult while on the beach. The Club provides no assurances of the presence of lifeguards.
2. All alcoholic beverages, glass containers and pets are prohibited on the beach and the parking area.
3. Safety comes first. Diving from the slide, pushing others from the raft, playing on ropes/buoys, roughhouse activity and similar conduct is all prohibited.
4. No vehicle larger than a van or pick-up truck may be parked in the beach parking without Manager approval. An approval slip must be displayed on your dash and be visible from outside.

Beach Watercraft & Equipment

LLWC provides beach watercraft and supporting equipment for the enjoyment of the membership and is to be used at your own risk. Please use it safely and responsibly. Club watercraft is available on a first come, first serve basis.

1. All club owned watercraft are available for adult usage and children with adult supervision.
2. Watercraft may only be used on Badger Lake and are not to be used for fishing.
3. Watercrafts are not permitted within the designated swimming area; roped off area surrounded by buoys.
4. Only one person per seating location on Watercrafts.
5. One personal flotation device (PFD/Life Jacket) must be onboard for each person.
6. Minors must wear their Life Jackets (PDFs) at all times while onboard a watercraft.
7. No Lifeguard and/or Staff are on duty; it is recommended that an observer be designated, or the buddy system used.
8. Care needs to be taken to not damage equipment in shallow water.
9. When finished, return kayaks, paddleboards, paddles, PDFs, etc. to the appropriate place at the beach barn. The pedal boats should be pulled on shore. All watercraft should be stored upside down to avoid filling with rainwater.
10. Watercraft and equipment are only to be used between 10:00am and dusk.
11. Report any damage or shortages of equipment to the Facilities Manager.

Member Owned Watercraft

1. Watercrafts are prohibited in designated swimming areas.
2. All member owned watercraft, stored on club lakeshores, must have a registered sticker affixed, which is obtainable at the Main Office. No overnight mooring will be allowed without prior approval from the Manager. Member assumes all risk and liability for stored watercraft.

3. Registration stickers are not required for day-use watercraft. Day-use is defined as watercraft that are launched, loaded and removed from the lakeshore on a daily basis.
4. All LLWC waters are designated "No Wake Zones". Only electric motors are permitted. Internal combustion motors, operating or otherwise, are prohibited on all lakes.
5. The storage of Club and member owned watercraft around the lakes is permitted in designated areas only. Members owning watercraft not registered by May 31st of each year and stored in these areas will be fined immediately. The boat shall be impounded for thirty (30) days and will then be disposed of. Impounded boats may be retrieved by acquiring a registration sticker and payment of fine.
6. The storage of trailered watercraft and other items is prohibited on all club lakeshore common areas.

Fishing

1. All members and immediate family members (as defined in club by-laws) who wish to fish on any of the club lakes must obtain a sportsman button from the Main Office. A youth fishing button is required and available at the Main Office; the fee for fishing is waived for members 16 years of age and under.
2. Guests must obtain a pass at the Main Office; they must have a valid, State fishing license, if required by the State. The fee for the pass is waived for youth 16 years of age and under. Guest fishing is restricted to Badger Lake and designated fishing derbies on other club lakes.
3. Fishing on the Trout Pond is limited to youth 12 years of age and under. A youth pass, obtained at the Main Office, is required along with a \$10 deposit. There is a \$5 charge for each fish caught with a 2 fish limit. There is a NO catch and release on the pond and all fish must be kept.
4. Bear Lake will be closed to fishing after the fall trout planting has occurred and "No Fishing" signs have been posted. Bear Lake will remain closed until the annual Trout Derby begins.
5. Daily fish harvest limits, when applicable, will be posted; abide by all fish limit signs. Exception: There will be no limit on trout during the one-day trout derby event.

Fires, Fire Permits & Fireworks

1. Campfires are allowed in proper fire containers. Fires must be attended by an adult at all times and properly extinguished. Safe campfire practices should be followed at all times.
2. Fire containers on transient sites at the campground must be commercially manufactured and a minimum of 15" inches about ground level.
3. Fire containers on privately owned lots within the subdivision must be approved by the Manager and:
 - a. Either commercially manufactured and a minimum of 15" inches above ground level.
 - b. Or made of rings of metal or stone, 15" inches deep and a maximum of 36" inches in diameter.
 - c. Fire containers should be placed at least 10' feet away from logs, stumps and forest debris that may catch fire.

Refer to the campground rule section for rules governing campground fires.

4. Campfires should not exceed 3' feet in height and must be maintained within the fire container.
5. The Club's compost dump is available for the disposal of leaves and other natural debris and, as such, the burning of leaves and

other natural debris in the subdivision is prohibited. The exception would be an approved campfire as defined in Rule #3.

6. Fire permits must be obtained at the Main Office to have fires at the Bear Lake service area and the Deer Lake service area. Service areas are first come, first serve basis. Fires are prohibited in all other areas of the woods unless authorized in advance by management.
7. For safety reasons, the Manager and the Board have the authority to prohibit all fires during dry seasons. The Club may be more restrictive than the State and Local fire officials. Fire Level Notice will be posted at the Main Gate and the Main Office.
8. **FIREWORKS:** Members and guests at Lost Lake Woods Club shall not use, explode or cause to explode, fireworks (including the use of Chinese Lanterns) on Lost Lake Woods Club property or members property. Use of fireworks at Special Events will require written approval from the Manager.

Campground

1. The Lost Lake Woods Campground is designated as a recreational vehicle and tent campground. At least 10 sites will be reserved for transient use, with the balance reserved for seasonal sites.
 - a. The campground is open from approximately April 1st to December 31st each year. Due to weather conditions, access to sites and water service may be limited during the early and late portions of the season, as determined by the Manager.
 - b. From January 1st to March 31st, limited camping is available, as determined by the Manager. Transient site residents are required to pay transient site fees for use when camping is permitted during this time.
 - c. When the campground is closed, the campground gate will be locked. Security staff can assist with off-season access (i.e. to remove a unit or remove something from a unit) by contacting the Main Office.
 - d. Transient users must register at the Main Office.
 - e. Campsites shall not be subleased or rented.
 - f. Seasonal site rental is restricted to members in good standing and for camping by the member and guests of the member only. A second site may be requested by a member in good standing on or after May 2nd at 12:00pm Noon based on the availability of vacant sites, provided that the required 10 transient sites are maintained. Second sites, when available, are granted for a single season only and do not carry over from season to season.
 - g. Transient site camping is restricted to members in good standing and the guests of members in good standing.
 - h. Persons renting the campsite will be held financially responsible for any damage done to campground property and equipment. Members are responsible for any damage done by their guests.
2. Seasonal resident status must be renewed by May 1st of each year. Sites are assigned by the Club and are not transferrable.
 - a. Seasonal site residents must possess title of the recreational vehicle on their assigned site.
 - b. The seasonal site rental period is from May 1st to April 30th of the following year.
3. Only tents can be put on tent sites. Tent sites are limited to two (2) tents per site. One (1) tent is permitted on seasonal sites for use of the site holder and immediate family members covered by the Association membership. Tents must be removed when the site is not occupied.
 - a. Maximum occupancy per site is 8 people. (per EGLE regulations)
4. Members and guests are responsible for ensuring that the placement of their personal items does not interfere with the general maintenance and upkeep of the campground. A minimum of a 4' foot clearance around all items must be maintained.
5. To assist the maintenance staff, picnic tables, grills, ORVs, golf carts and other items must be placed on the gravel pad or on the deck when the site is not occupied.
6. Sites must be maintained in good condition at all times. Installing items (i.e. flag poles, carpet on the ground, plant hangers, wooden walkways, plastic edging, paver/patio, stones/bricks, rocks, landscape timbers or other edging, etc.) or leaving other items that impede the maintenance staff is not permitted. Bird feeders, plant hangers, satellite dishes and similar items may be attached to a deck, attached to the camping unit or installed on the gravel pad provided the placement does not interfere with general maintenance. Satellite dishes are limited to a 4' foot diameter.
7. Leaving items (i.e. bricks, lumber, pipes, etc.) or other debris under or around a unit is not prohibited.
8. No skirting is permitted on camping units. Only manufactured vinyl tire covers can be used.
9. The planting of trees and shrubs is prohibited. Small flower gardens may be installed contiguous to a deck provided it does not impede the maintenance staff.
10. When, in the opinion of the Manager, these rules are not being followed, the Manager will take corrective measures and bill the members account.
 - c. Seasonal site rental renewal requires full payment of the seasonal site fee by May 1st.
 - d. Failure to pay will result in forfeiture of the site assignment and termination of the rental agreement. The rental agreement can be terminated by the Board due to disciplinary action, failure to comply with the Campground Rules, and unresolved safety-related issues. Termination of the site rental agreement by the member or Club requires immediate removal of the recreational vehicle, personal property, shed, deck and storage units. Items not removed by the member will be removed by the Club and associated costs will be billed to the members account.
 - e. Once the first site is assigned by the Club, the assignment remains with the site resident and is transferred by the Club to the next seasonal rental period, provided the seasonal site resident status is maintained.
 - f. The Club will establish a list of member applications for seasonal sites. A member may designate three (3) sites in order of preference. Preferences will be honored based upon the date the application is received.
 - g. Due to space limitations and for other good causes, the Manager may require seasonal site holders to change sites or prohibit the placement of a recreational vehicle on a site.

11. Transient site users may make a reservation at the Main Office. Cancellations are subject to the same notice and cancellation charge as required for lodging rooms.
 12. Recreational vehicles are limited to 102" inches in width, exclusive of slide-outs and must maintain a 2'foot clearance from the lot line, a 4'foot clearance from the power pole and have 15'feet available for vehicle parking. Speak to the Manager to confirm vehicle parking location. Recreational vehicles must comply with ANSI A119.2.
 13. No unit may be placed on a seasonal site without the authorization of the Manager.
 14. Recreational vehicle electrical service connection must utilize a power cable that meets the minimum rating of the vehicles electrical service. Power cables must not be buried.
 15. Camping units are limited to tents and recreational vehicles that can be licensed for use on the highways (i.e. pop-up trailers, trailers, motorhomes, busses, fifth wheels) by the State of Michigan and must meet all current state operating and safety standards. Park models, mobile homes, and non-permanent dwellings (i.e. mini cabin units) are prohibited.
 16. Units must be maintained in a safe and road ready condition (i.e. must have tires and tires that are inflated, etc.). The appearance and condition of camping units, decks and sheds are to be maintained to acceptable levels, as determined by the Manager.
 17. Clotheslines are not permitted.
 18. Vehicles must remain on established roads. The speed limit is 10mph.
 19. ORVs, golf carts and similar items may be stored on a site provided the item is not parked on the gravel pad. Trailers of any kind are not permitted on a site unless the site is occupied. Such items must be removed by December 1st, unless arrangements are made with the Manager.
 - a. Trailers are to be stored in a designated storage area. The campground storage is available for the storage of trailers only. One unit per campsite is available at no charge on a first come, first serve basis.
 20. The installation and maintenance of decks and sheds are subject to the following provisions:
 - a. No decks, sheds, storage lockers or deck storage shall be installed or replaced without the approval of the Manager. Club construction and other required permits must be submitted and approved prior to installation.
 - b. One deck per site is permitted, limited to a maximum of 10'feet wide by 25'feet long (or the length of the unit, whichever is shorter), and must be a minimum of 8" inches off the ground, with a maximum height of 18" inches or the height of the entrance door (whichever is less). A 4'foot setback is required at the sides and back of the lot, as well as between the deck and all other items on the lot per state requirements.
 - c. Decks are to be constructed only of treated, cedar, or composite deck lumber (2x6" inch or 5/4x6" inch decking), with a minimum 2x6" inch joist. Permanent footings are prohibited.
 - d. Seasonal site holders needing gravel for the unit pad or short walk area from a deck to unit pad can contact the Main Office. No charge will be made for gravel if approved as needed by management.
 - e. Sheds must be a maximum of 8'x10' (8'feet tall maximum) and be constructed of either vinyl, ABS plastic, or fiberglass material and placed at either the back of the site, on the deck, at the entrance side of the recreational vehicle, or next to the rear of the recreational vehicle. A 2'foot setback from the back and sides of the lot is required as well as a 4'foot clearance between the shed and all other items per state requirements. Sheds placed next to the recreational vehicle must not block any exhaust vents.
 - f. No more than two (2) storage lockers or deck storage units are allowed, and must be constructed of either vinyl, ABS plastic, or fiberglass material.
 - g. The combined footprint of the storage lockers and storage units must not exceed 17sq.feet. Storage locker height is restricted to 7'feet and deck storage unit height is restricted to 4.5'feet. Lockers and deck storage units may be placed at the sides and rear of the recreational vehicle, on the deck, or at the rear of the site. A 2'foot setback from the back and sides of the site is required. Lockers or units placed next to the recreational vehicle must not block any exhaust vents.
 - h. Under state regulations, an unobstructed path of not less than 4'feet must be maintained between recreational vehicles. Sheds and storage units shall not be placed in front of the camping unit.
21. No campfire devices may be installed without prior approval of the Manager. Only portable manufactured fireplaces may be approved. Bricks, stones, washtubs, tire rims and other similar fire rings and other similar fire containers are prohibited. Club fire hazard procedures do apply.
 22. Only portable manufactured screened porches attached directly to the trailer or RV are allowed. No doorframes or other construction materials can be installed.
 23. Pets must be tethered at all times. Pet pens and doghouses are prohibited. All dogs must be housed inside the RV in accordance with LLWC Rules & Regulations. Owners are responsible for cleaning up after their pets. Owners are responsible to ensure that dogs do not disturb others by barking or exhibit other unacceptable behavior.
 24. Use of four designated Campground Shower Rooms, the Campground Bathhouse and the Campground laundry facility is restricted to registered campers only, signs will be posted stating such. The campground shower/laundry facility is a non-smoking area.
 25. No garbage is to be left on the site. Garbage is to be deposited in the dumpster at the maintenance barn at the posted disposal rates.
 26. Respect your neighbors. Quiet hours are from 11:00 p.m. to 8:00 a.m.

ATVs, ORVs, Snowmobiles, Motorbikes & All Other Recreational Vehicles

1. Vehicles owned by members must be registered at the Main Office. All member vehicles must have a yearly registered Club sticker attached permanently to the vehicle in a manner that is easily visible to others. Each registered member vehicle must have a title and club affidavit on file at the Main Office.
2. No non-member ATVs, ORVs, motorbikes, golf carts, off road trucks/jeeps or other recreational vehicles will be allowed on

LLWC property. This excludes camping vehicles used in the campground and registered guest snowmobiles.

3. Vehicles must not be used to pursue wildlife.
4. During Rifle Deer Season, these vehicles are subject to the same restrictions as automotive transportation.
5. Guests shall not ride without the sponsoring member being present and must be on a member owned vehicle with the exception of those stated in Rule #2 above.
6. All riders under 16 years of age are required to complete an ORV Safety Course and carry the Michigan ORV Safety Certificate with them at all times when riding on LLWC property. The course can be taken online at <https://www.offroad-ed.com/Michigan>.
 - a. No person under the age of 16 may operate any 3-wheeled ATV (MI State Law).
 - b. No child under the age of 10 may operate any 4-wheeled ATV (MI State Law).
 - c. Children who are between the ages of 10-15 may operate 4-wheeled ATVs, motorbikes, snowmobiles, and golf carts **ONLY** when under the direct visual supervision of an adult. Direct visual supervision is defined as having direct observation with the unaided eye and being close enough to come to the immediate aid of a youth ORV operator.
 - d. No one under the age of 10 may operate a gas or electric powered motorized vehicle.
7. The operator of a vehicle on Club property must come to an immediate stop and provide club required information when visibly hailed by a member of security, the General Manager or a Club member.
8. The operator is responsible for the following equipment requirements:
 - a. ORV, ATV, Snowmobile, Motorbikes and other recreational vehicle operators under the age of 18 and all passengers **must wear a U.S. DOT approved crash helmet and protective eyewear or goggles except when the ORV is equipped with an approved roof AND the operator and passengers are wearing properly adjusted and fastened safety belts.**
 - b. The ORV MUST have:
 1. A braking system in good working condition that operates by either hand or foot.
 2. A throttle system designed to automatically and immediately return the engine speed to idle when pressure is released.
 3. A U.S. Forest Service approved spark arrester and muffler, in good working condition and in constant operation.
 4. Designed, manufactured accommodations for seating each passenger.
 5. If operating during the hours of one-half hour after sunset to one-half hour before sunrise must also have and display all of the following:
 - i. A lighted headlight and lighted taillight
 - ii. A brake light which is brighter than the taillight

Miscellaneous Provisions for all Vehicles

1. The entire golf course is closed to all vehicular traffic except for Club owned and member owned golf carts.
2. The entire beach area and areas adjacent to the Lodge are closed to vehicular traffic (Except for designated parking areas).
3. Vehicles must remain on established roads and marked trails.
4. All vehicles in the woods must have the appropriate Club identification sticker.
5. Guest automotive vehicles are only allowed in the main trail with a Club Visitor Pass.

General Storage Rules - Permanent & Campground

1. Storage is restricted to member owned items.
2. Stored items may not be personally occupied while in storage.
3. The Club assumes no responsibility for items stored or their contents.
4. Fees are established by the Board for all storage areas. The fee will continue to be assessed until a registered site is formally relinquished. There will be no refunds of assessed fees.
5. Storage sites are available on a first come, first serve basis. Stored items must be registered at the Main Office. Club Identification Stickers will be issued for each stored item and must be displayed on the trailer hitch or attached to a visible location. Identification stickers must be displayed on stored items while items remain in the storage area.
6. Stored items must be maintained in movable condition.

Permanent Storage – Lost Lake Trail

1. The west side of the lot is reserved for storing items 17' feet and longer. Items less than 17' feet must be placed on the east side of the storage area.
2. Registered sites will be assigned and stored items must remain in (or return to) the assigned site while in the storage area.
3. Untagged items will be removed to the compost dump storage area and will be retained for 90 days. After 90 days untagged items will be disposed of.
4. If stored item is to be removed from the site for more than 30 days, authorization must be obtained from the Manager.
5. If an assigned site is vacant for more than 30 days without authorization from the Manager, the site is considered available.
6. Items which may be stored are campers, travel trailers, fifth wheels, motorhomes, trailered boats, ORVs, snowmobiles and golf carts. Storage is available for golf carts at the Golf Course Cart Barn. For information, contact the Golf Pro Shop. Automobiles, trucks, utility trailers, construction equipment or materials, and items that are not trailered are **NOT ALLOWED** in the storage area.

Campground Storage – Wren Road

1. Each registered campsite member is limited to one storage site based on availability.
2. Items that may be stored are trailered boats and trailered ORVs. No other items are to be in this storage area. The maximum length of the trailer cannot exceed 30' feet including tongue.

3. The storage area is for temporary use only. Stored items may remain from April 1st to December 31st of each year. Stored items must conform to seasonal usage.
4. If an item is not removed by December 31st, the item will be removed to the compost dump and held for 90 days. Unclaimed items will be disposed of after 90 days.

General Firearms and Weapons Rules

1. There is no hunting or discharge of firearms, air rifles, pellet guns, BB guns, arrows from a bow or crossbow or similar weapons in the subdivision or within the posted safety zones around the subdivision, except at the rifle, skeet and trap or archery ranges.
2. Target practice and sighting of firearms, in the woods, is prohibited.
3. The rifle and archery ranges are available to members, immediate family members and guests. Youth ages 16 and under must be accompanied by an adult.
4. A guest must be supervised by the sponsoring member at all times.
5. Safety is the responsibility of every shooter. Members observing infractions of any rule violation shall immediately bring the facts to the attention of the person involved.

Rifle & Pistol Range

1. **Shooting Hours:** 10:00a.m. - 7:00p.m. June through August; 10:00a.m. - 5:00p.m. January through May & September through December.
2. Automatic Fire only permitted with the Manager's approval.
3. Eye and ear protection must be worn at all times with the exception of when the firing line is cold.
4. The range is CLOSED during Club sanctioned events (i.e. Running Deer Shoot, Lost Lake Cup) until the shoot is over and materials are cleaned up.
5. Obey instantly all cease fire commands from any person on the range.
6. All persons not shooting must remain behind the benches until all firearms show clear.
 - a. **Exception:** People giving instructions are permitted to stand or sit next to the shooter.
7. Shooters shall shoot only at targets directly in front of their shooting positions. NO CROSS-RANGE FIRING!
8. No unfired rounds are to be put in the trash can. There is a metal pole for containing misfired rounds on the west side of the range.
9. Firearms must be pointed downrange **at all times** unless the gun is cleared. Cleared means the firearm is unloaded, action open, magazine or clip ejected, and safety is on.
10. All firearms shall remain cleared and not be handled, magazines and clips out and left on the bench when anyone is downrange.
11. No birdshot is to be fired at the rifle range. There is a patterning board at the shotgun range for that. Shotgun slugs are permitted.
12. Only paper targets may be used on the range on established stands. Paper targets can be obtained at the Main Office for a small fee.
 - a. **Exception:** As authorized in club sponsored events.

13. Shoot ONLY at the paper targets and composite board behind it. DO NOT shoot at buildings, trees, posts, or anything marked with green paint.
14. Pick up all used "brass" and place in proper containers near front of shooting stations labeled BRASS and dispose of any used paper targets in the trash or take with you.
15. No tracer rounds are permitted.
16. No alcoholic beverages or illegal drugs are allowed on range premises.

Gun Handling Rules

1. Always keep firearm pointed in a safe direction.
2. Always keep finger off the trigger until ready to shoot.
3. Always keep firearm unloaded until it is ready to use.
4. Always be sure of the target and what is beyond it.
5. Be sure firearm and ammunition are compatible.

Shotgun Range

Skeet, Trap and Sporting Clay

1. When the shotgun range is operating during regularly scheduled hours, no other shooting is allowed. The shotgun range is open weekends and holidays during the season from Memorial Day weekend through October. The shooting hours are set by the Shotgun Committee and are posted in the window of the skeet clubhouse.
2. The shotgun range may be used between 10:00a.m. - 7:00p.m. **except** when the range is open or scheduled to be open. Those using the range when the range is officially closed may use their own equipment (hand trap, mechanical trap, etc.) providing they abide by all other shotgun range rules. Club traps, skeet clubhouse and other club equipment may not be used except under the specific presence and supervision of a Shotgun Committee member.
3. Those using the range under these conditions must shoot toward the regular shot drop area at all times and fire from a position, which will assure the shot will drop in the regular shot drop area. Shooting must be done from the usual positions as used in skeet and trap shooting.
4. There shall be no consumption of alcoholic beverages on the shooting day prior to using the range and no alcoholic beverages may be ingested while using the range.
5. **Prohibited:**
 - a. All shotguns greater than a 12 gauge.
 - b. All ammunition having greater than 3 gram equivalent of powder.
 - c. All shot larger than #7 ½.
 - d. All magnum or hunting loads (see patterning board below – Rule #6).
 - e. All 12 gauge and 20-gauge ammunition greater than 2 ¾ inches in length.
6. The shotgun patterning board may be used under the same restrictions as above *except* no Committee member need to be present. Hunting loads may be used for patterning a shotgun provided the area behind the patterning board is clear of people as far back as the archery range area. Patterning a shotgun is prohibited during an archery event.
7. For safety reasons and to provide for changes in conducting skeet, trap and sporting clay shooting, other necessary rules may be imposed by the Board of Directors as needed and will be published in the window of the skeet clubhouse.

Archery Range

The use of broad head and hunting tips is prohibited unless an approved target is used.

General Hunting and Harvest Reporting

1. Yearly hunting rules and regulations, harvest limits and other requirements (i.e. antlers requirements, access times to the undivided property, etc.) are published annually following Board approval and are available at the Main Office. All hunting rules are subject to By-law posting requirements before they become effective.
2. The Michigan DNR from time to time establishes “special seasons” for a given Calendar Year. Lost Lake Woods Club will abide by these seasons unless otherwise posted.
3. For all authorized hunting seasons, a club button and the appropriate State and Federal licenses are required.
4. LLWC Sportsman Buttons:
 - a. Are required to Hunt/Trap on LLWC property, *except* for preserve shoots, and are available for purchase at the Main Office.
 - b. For identification purposes, buttons must be presented upon request of a LLWC staff member or another Club member.
 - c. Buttons must be worn in clear sight.
 - d. Lost hunting buttons may be replaced by purchasing a new button.
 - e. All hunters must stop and present their sportsman button at all gates, when staffed.
5. Youth Hunters:
 - a. The State of Michigan offers multiple hunting programs for youth hunters. Each program differs in the requirements relating to age, license to be purchased, supervision and hunter safety course requirements. It is the sole responsibility of the parent or guardian to ensure that all State laws regarding youth hunting are followed.
 - b. Youth hunters (ages 10 to 16) that wish to purchase a rifle or archery blind tag must present a “regular” Michigan deer hunting license. The regular license, when issued by the State of Michigan ensures that the youth has passed the Michigan Hunters Safety Course (Mentored or apprentice licenses will not be accepted for youth hunters wishing to purchase a blind tag).
 - c. Youth hunters must adhere to all LLWC deer quota and Antler Point Restrictions (APR).
 - d. Youth hunters hunting at LLWC must be children of members in good standing.
6. Turkey, deer and bear must be reported to the gate attendant or the Main Office within 24 hours of harvest. Unreported harvests will be subject to a \$250 fine.
7. All game transported through LLWC wild lands must meet the LLWC harvest rule requirements and shall be deemed as harvested on LLWC property, subject to LLWC rules. All game must be reported at the Main Office upon entry to LLWC property.
8. All members must have a current membership vehicle decal attached to the windshield of their vehicle and be a member in good standing before being allowed in the woods.
9. Guests or non-members are **NOT** permitted to hunt nor accompany members in good standing who are hunting or trapping on any LLWC hunting ground, except for the pheasant preserve shoots. In addition, one non-hunting, non-member, between the ages of 8-17, may accompany the hunting member who is hunting or trapping the LLWC hunting ground with the appropriate guest pass issued at the Main Office.
10. “Sportsman Amnesty” – Any hunter who voluntarily contacts the Manager within 24 hours for shooting a deer that does not meet the LLWC Antler Point Restrictions (APR) may avoid further penalties by contributing \$100 to LLWC, earmarked for Conservation. Amnesty may only be granted once per lifetime to a given hunter.
11. All disputes related to stands/blinds are to be directed to the Blind Committee for their help in resolving the situation. Phone numbers of the Blind Committee are available at the Main Office or on the LLWC website. When the Blind Committee is unable to resolve the dispute, said dispute will be forwarded to the General Manager and Board of Directors for resolution.

Blinds – Construction

1. Definitions:
 - a. Stand – Pre-manufactured, purpose built for hunting tree stand able to support 300lbs. minimum. Tree stands are to be affixed to a tree at the height it is intended to be used and in a fashion that will safely support the hunter(s). Exception: Climbing tree stands, if tagged and left on a tree, must be stored at eye level. Homemade elevated stands and manufactured hard sided blinds are prohibited at LLWC. All non-conforming stands/blinds will be removed by the direction of the Manager and a \$250 fine will be assessed and added to the member’s account. Confiscated stands/blinds become property of LLWC.
 - b. Portable manufactured ground blind – Fabric Pop-up style ground blinds, intended for hunting use – which must follow the same tagging rules as elevated tree stands.
 - c. Permanent ground blind – Must be constructed exclusively of natural, dead materials found in the woods. Man-made or manufactured materials are **NOT** allowed. Metal fasteners of any kind are **NOT** to be used for the attachment into living trees.
2. All stands must be temporary in nature. The use of screws, nuts/bolts, wire and similar materials to attach stands or ladder devices to a tree, in a permanent nature, is prohibited. One T-bar screw can be used to secure a platform stand. Screw-in devises for steps are not permitted.
3. Shooting Lanes: The cutting of live saplings and brush to create a limited number of shooting lanes from a hunting blind is permitted, MAKING USE OF NATURAL BREAKS AND OPENINGS AS MUCH AS POSSIBLE, within the following guidelines:
 - a. A maximum of 3 lanes are to be cut around a tagged blind (360 degrees).
 - b. A lane is to be: No wider than 10 feet and no longer than 75 yards.
 - c. Only Aspen/Poplar/Maple less than 3” inches may be cut, to create a lane, cut at ground level.
 - d. Evergreens less than 1” inch may be cut to maintain an existing lane, cut at ground level.

4. All non-natural hunting paraphernalia may only be placed on or after the 1st Saturday in August and must be removed by the last Sunday in April.
 - a. All portable blinds (Tree and Ground) found between the day following the last Sunday in April and the first Saturday in August at 9:00 a.m. will be forfeited to the club. The member will be charged \$250. The stand/blind will be removed by the direction of the Manager.
 - b. All non-natural materials left in or around a blind after the day following the last Sunday in April may be removed by the direction of the Manager. The member may be charged up to \$250 for clean-up costs.
- e. All new permanent ground blind construction or tagging of an abandoned permanent ground blind must be done by October 15th (Exception: new members approved at the October BOD meeting or at the discretion of the Manager). Tags will not be issued after October 15th for any other reason.
- f. Registered hunting locations cannot be moved between October 16th and December 31st. The automated blind approval system will not permit changes during this time.

Rifle Deer Season - Blind Placement, Tagging and Usage

1. **ONLY** hunting members “in good standing” are permitted in the woods during rifle deer season.
 - a. All hunters must stop and present their sportsman buttons at all gates, when staffed.
 - b. Current year LLWC vehicle decal is required on all vehicles.
 - c. Vehicle traffic limited to trails **NOT** posted “Closed”. “Closed” Trails are indicated by a “No Vehicles Beyond This Point” sign (with applicable dates listed).
 - d. Trails marked “Closed” may only be entered 1 hour after sunset for the explicit purpose of game recovery (when dates listed apply).
2. Non-hunting members “in good standing”, accompanying a hunting member on a deer hunt, must have a permit attainable from the Main Office, at no charge and may **NOT** carry a firearm.
3. If, when still hunting, you come across a hunter in an established blind, leave the area.
4. Each sportsman button holder is entitled to purchase a maximum of 1 rifle permanent ground blind tag, in person, with presentation of appropriate, valid State hunting license, approved GPS Blind location form, and valid photo ID.
 - a. Under “special circumstances” the Manager may approve the issuance of a Rifle Bling tag due to hardship for 1 year without a hunting license for the explicit purpose of holding a permanent ground blind location until the member “in good standing” can hunt the following year.
 - b. All blinds must be constructed and placed within LLWC Rule Requirements.
 - c. Must be a member as defined in the Bylaws, Article I, Section 5 and in good standing.
5. Permanent Ground Blind Tagging
 - a. New permanent ground blinds may **ONLY** be constructed January 1st through October 15th.
 - b. Permanent ground blinds may only be constructed at their approved GPS location.
 - c. Members must tag their existing permanent ground blind by October 1st.
 - d. Any tagged permanent ground blind not retagged by October 1st is considered abandoned and may be tagged by another member or may be subject to demolition and removal as directed by the Manager.
6. Blind Location / Placement
 - a. No firearm permanent ground blind or stand may be constructed/erected within 600’ feet (200yards) of another hunter’s blind or present a visible safety hazard at any distance.
 - b. Elevated firearm tree stands must be within 50’ feet of the hunter’s own tagged rifle permanent ground blind and must not encroach on the 600’ feet (200yard) distance to an adjacent blind.
 - c. Portable ground blinds during Deer Rifle Seasons may **ONLY** be used within 10’ feet of the hunter’s own tagged permanent rifle ground blind and must **NOT** encroach on the 600’ feet (200yard) zone to any other hunters blind and **MUST** have a 4sq.ft. hunter orange “cap” visible from all sides.
7. A tagged ground blind may **NOT** be occupied by another person before 8:00 a.m. without the permission of the hunter to whom the tag is issued. A tagged ground blind may be occupied, by other than the hunter to whom the tag was issued, after 8:00 a.m. if there are **NO** personal items present, indicating a temporary absence. The blind must be relinquished upon the arrival of the hunter to whom the tag was issued.
8. Hunting from another hunter’s elevated/raised stand or portable ground blind is prohibited without prior permission from the owner.
9. Any untagged stand or portable ground blind must be removed daily.

Archery Deer Season – Blind Placement, Tagging and Usage

Establishing an Archery hunting location at LLWC is based on a first-come, first-serve (FCFS) basis each year. Archery hunters may purchase up to 2 tags each season. Archery locations **DO NOT** carry over year to year in the same manner as GPS’d Rifle locations. This practice allows Archery hunters to scout and hunt in different locations throughout the club and potentially establish these areas in the same or different locations each year. With over 9500 acres of hunting land, there are ample opportunities for hunters to establish their Archery areas. That said, common courtesy to your fellow hunters must be considered.

While Archery blinds may not be erected until 9:00 a.m. on the 1st Saturday of August, hunters that desire to set-up in a particular location may arrive to an area earlier to establish that area. Hence, the FCFS spirit of the rule. If a member arrives in an area already occupied by another member, the following protocol should take place:

- a) Yield the location to the first member on the scene and find another location to establish your Archery area – OR
- b) **HAVE A REASONABLE CONVERATION:** The first member to the area has the first choice as to where they are setting up – this should be clearly communicated to the 2nd member. The two parties should then have a conversation to determine if there is ample space in the area for multiple

hunters. While this mostly comes into play on food plots and openings, this scenario could apply to other areas as well. In any regard, the 2nd hunter to the scene may not set-up within 125 yards of the first hunter.

- c) Please use common courtesy to your fellow member who was first to the area. Consider that if you were the first to arrive, you would not want another hunter impacting your hunting experience throughout the season. **THIS IS THE SPIRIT OF THE FIRST-COME, FIRST SERVE RULE!**
1. All hunters must stop and present their hunting buttons at all gates, when staffed.
 - a. A current year LLWC sticker is required on all hunters' vehicles.
2. Each sportsman button holder is entitled to purchase a maximum of 2 archery blind tags, in person, with presentation of appropriate, valid State hunting license and valid photo ID.
 - a. All blinds must be constructed and placed within the rule requirements listed above in "Blinds - Construction".
 - b. Under no circumstances is it **permitted** to place an archery tag or erect an archery stand prior to 9:00 a.m. on the 1st Saturday of August.
 - c. During the Archery Blind set-up period it is not permitted to establish an archery site with anything other than a properly installed LLWC approved stand, pop-up hunting tent or your existing tagged and registered Rifle Blind. **IT IS NOT PERMITTED TO SIMPLY ATTACH A TAG TO A TREE!**
 - d. Must be a member as defined in the Bylaws, Article I, Section 5 and be "in good standing".
3. No archery blind/stand may be constructed or erected within 375'feet (125 Yards) of another hunter's tagged archery blind. No archery blind/stand may be placed, constructed or erected within 75'feet of another hunter's registered rifle blind.
4. A tagged archery area (not blind) may be occupied by other than the hunter to whom the tag was issued after 8:00 a.m. (Archery area is defined as 375'feet (125 Yards) from the tagged blind/stand). The area must be relinquished upon the arrival of the hunter to whom the tag is issued, and all hunting paraphernalia must be removed as well. No archery area may have more than one tagged blind/stand.
5. Hunting from another hunter's elevated/raised stand or portable ground blind (personal property) is prohibited without prior permission from the owner.
6. Any untagged stand or portable ground blind must be removed daily.

Preserve Hunts

1. The preserve is available for scheduling of both Club and private hunts through the Executive Offices and are generally limited to two (2) consecutive days.
2. Guests are permitted to participate in preserve shoots. The sponsoring member must be present.
3. When a preserve shoot is in progress the entire preserve is closed to ALL other hunting; rifle & archery deer, all small game hunting, as well as other recreational activities (horseback riding, radio-controlled airplanes, ORV's, hiking, birding, etc.). This closing includes the one day of clean-up immediately following the scheduled hunt.
4. All birds released on the preserve must be purchased through the Club.

5. Firearm/Ammo Restrictions: Bore- 12 gauge or smaller. Manufacture- factory loads only (no hand loads); 2 ¾" maximum shell length except for 3".410 shells; Shot size of #4 or smaller for tower stations and #6 or smaller for field hunting and tower area clean-up; lead, steel and alloy shot are allowed.

Field and Tower Hunts

1. All hunters must attend a pre-shoot rules and safety briefing to be held on the first day prior to the beginning of the scheduled hunt. All Preserve Rules will be explained, and each hunter will be issued an Acknowledgement and Liability form to sign and return **before** being allowed to hunt. A copy of the Hunting Rules, Preserve Map and Vehicle Pass (which must be displayed on both the hunt and clean-up day) will be provided to each hunter. All hunters **MUST** provide a shipping tag in order to transport birds off LLWC property. **ANY HUNTER NOT ATTENDING THE PRE-SHOOT MEETING WILL NOT BE ALLOWED TO HUNT UNTIL HE/SHE HAS RECEIVED ADEQUATE BRIEFING FROM THE HUNT MARSHAL(S) AND SUBMITTED A SIGNED ACKNOWLEDGEMENT AND LIABILITY FORM.**
2. The preserve area is closed to ALL other hunting; rifle & archery deer, all small game hunting, as well as other recreational activities (horseback riding, radio-controlled airplanes, ORV's, hiking, birding, etc.). This closing includes the one day of clean-up immediately following the scheduled hunt. Example: Scheduled hunt on Saturday; Clean up Sunday.
3. **Youth Hunters:** Non-hunting youth of any age are welcomed to participate as observers when accompanied and supervised by their parent, guardian or their parent or guardian's adult designee. Youth hunters must have successfully completed the Michigan DNR Hunter Safety Certification (or its equivalent if the youth hunter is a non-resident) and provide proof of successful completion to LLWC Management prior to the hunt. Youth hunters must be accompanied by their parent, guardian or their parent or guardian's adult designee.
4. Firearm/Ammo Restrictions: Bore- 12 gauge or smaller. Manufacture- factory loads only (no hand loads); 2 ¾" maximum shell length except for 3".410 shells; Shot size of #4 or smaller for tower stations and #6 or smaller for field hunting and tower area clean-up; lead, steel and alloy shot are allowed.
5. As required by State Law and/or LLWC Rules – Hunter Orange hat and/or vest along with wearing eye protection **MUST** be worn at all times. All guns **MUST** be unloaded (magazines empty and chambers opened) when hunters are moving between stations.
6. Hunters must stay within the Preserve boundaries while hunting. State Law and LLWC Rules require that hunters sign-in (at the Main Office) for each day's hunt when hunting preserve released game in the Preserve area. Each hunter must have in his/her possession a DNR Official Shipping Tag dated for the day he/she is hunting, and his/her vehicle must have a windshield Vehicle Pass properly dated with the date of that hunting day.
7. There will be a maximum of six hunters allowed per field and a maximum of two hunters allowed per Tower station.
8. **THERE WILL BE ABSOLUTELY NO SHOOTING OF BIRDS ON THE GROUND AT ANY TIME OR SHOOTING OF BIRDS ROOSTING IN TREES DURING A TOWER HUNT. HUNTERS MAY NOT SHOOT ANY OTHER FORMS OF WILDLIFE OTHER THAN THAT WHICH HAS BEEN RELEASED** (State Law). This restriction is in effect for the entire time of the hunt (two days).

9. Killed birds are to be dropped off only at designated field stations/signs for pick-up and cleaning. Cleaning and care of birds after the first day of the hunt is the responsibility of the hunter unless arranged for prior to the hunt.
10. LLWC members **MUST** accompany their guests while at the Preserve and **ARE responsible for all of their guests' actions**.
11. Dogs must be kept under control at all times.
12. **NO** alcoholic beverages or illegal drugs are allowed within the boundaries of the LLWC Preserve.
13. Tower Shoots: there will be **NO** shooting between stations or between horns while moving or waiting to move to the next station.
14. Any hunter deemed by the Hunt Marshal(s) to be in violation of any rule or regulation or acting in an un-sportsman like manner **will** be directed to leave the Preserve immediately with **no refund of fees**.
15. Field hunts: hunters and their dogs must stay within their assigned area/Field # within the Preserve for both morning and afternoon hunting periods. Groups **may** switch hunting areas with another group for the second half of the day if mutually agreed upon and with the permission of the Hunt Marshal. Groups must stay in their afternoon hunt area until the end of day (5:00 p.m.). On the clean-up day, hunters may hunt anywhere within the entire Preserve.
16. A minimum of 72 hours is required for the cancellation of a reservation for the hunt. This means 12:00p.m.-noon on the Wednesday prior to a Saturday hunt or 12:00p.m.-noon on the Tuesday of a Friday hunt. The non-refundable fee of \$100 will be automatically forfeited in cases of notification of fewer than 72 hours (unless known emergency). In cases of notifications of 72 hours or more, if the reservation can be transferred to another eligible hunter, the \$100 deposit will be refunded to the cancelling hunter. It is the responsibility of the Group Organizer (LLWC Member) to manage his/her group, along with the financial responsibility for their non-member guests and oversee the replacement of any hunter(s) who may have to cancel.
17. The Hunt Marshal (hunting questions) / General Manager (financial questions) will have the final jurisdiction over any and all LLWC Regulations.

Other Hunting & Trapping

Turkey Hunting

1. Portable manufactured ground blinds made of fabric may be used for turkey hunting and must be removed daily.

Raccoon Hunting

2. Raccoon hunting is prohibited from November 10th – 30th. Only member owned dogs are permitted.

Bear Hunting

3. The use of dogs to hunt bear is prohibited.

Waterfowl Hunting

4. Waterfowl hunting on Beaver Lake will be morning only (before 12:00 p.m.-noon) the first two weeks of Duck Season.
5. Hunters must be present when their decoys are deployed.
6. Migratory bird hunting blinds on Lost Lake Woods Club must be constructed, placed, identified and removed in accordance with those placed on public lakes per State Law. Blind usage is on a first come basis.

Fur Trapping

7. Fur trapping is prohibited within the following areas: Hunting Preserve, Subdivision, Campground and Subdivision Safety Zones.

Golf

Care of the Golf Course

1. All golfers are expected to assist in maintaining playing conditions on the course. Divots are to be replaced or filled with turf mix. Bunkers are to be raked and rakes placed outside the bunker and parallel to the fairway. Ball marks are to be repaired on the putting surfaces. Any litter found on the course should be picked up and disposed of properly.
2. Carts should be parked on the cart paths when possible. Carts should never be driven closer than 30' feet to greens, tees or bunkers.
3. When on a green, care must be taken to avoid damaging the hole when removing or replacing the flagstick or by standing too close to the hole.
4. Avoid making divots, particularly on tees, when taking practice swings.

Golf Course Operating Times

1. Starting times for members may be obtained in person or by phone by calling the Golf Shop at 989-736-8412.
2. Reserved tee times are established Monday evening for Men's Day, Wednesday evening for Women's Day, and Thursday evening for Couple's Day. Play prior to these reserved times is permitted with authorization of the Golf Professional.
3. Each member is allotted two special tee time requests per year. These tee time requests are to be directed, in writing, to the Golf Professional.
4. Special tee time requests for large groups (groups who would take up to 20 tee times) will be handled on an individual basis as approved at the discretion of the Golf Professional and the Manager.
5. Advance notice is expected for cancellations. Failure to cancel may result in the denial of future tee time privileges.
6. Members and guests are expected to arrive at the course at least 15 minutes prior to their tee times. It is expected that play proceed at a pace of about 4 hours for 18 holes.

Helpful Hints:

- a. Keep pace with the group ahead.
- b. Hit or putt when ready, unless it interferes with other players.
- c. Line up putt while others are putting.
- d. When using a golf cart, drop off other player, and then proceed to your own ball.
- e. Allow faster players to play through.
7. Five-some's are permitted only with the permission of the Golf Professional.
8. Twosomes and singles may be asked to join another group during times of heavy play to help facilitate play.

Guest Policy

1. Members are responsible for the actions of their guests and for informing them of the Rules and Play for keeping the pace of play to a 2-hour round for 9 holes and 4 hours for 18 holes.

2. Members are responsible for informing their guests about the dress code, care of the course, golf cart rules and etiquette while on the course.

Order of Play

1. All play will start from the #1 tee. No play will be permitted from the #10 tee or any other tee without the permission of the Golf Professional or other Staff. Priority must be given to those groups that started on the #1 tee and are playing 18 holes.
2. Any members or guests wishing to compete in Club handicapped events must have an established USGA handicap.
3. All USGA members are required to turn in each score at the end of the round. In accordance with USGA regulations, any player who plays a round for which a score was not presented will have a score posted equal to the player's best score of his/her last 20 scores.
4. Scores should be posted in the score-posting book in the golf shop, or if the golf shop is closed, leave scorecards in the box located outside the golf shop door.
5. The range facility is provided for practice. Practice balls are available at the golf shop for use on the practice range only.
6. The practice range hours of operation are: April until 5:00p.m., May until 6:00p.m., June, July and August until 8:00p.m., September and October change according to the weather, usually open until 5:00p.m.
7. All children under the age of 12, must be supervised by an adult when on the course or practice range.
8. Players under the age of 12 are not permitted to play after 12:00p.m. on Men's, Women's or Couple's Days unless approved by the Golf Professional.
9. When weather conditions warrant, and when the golf shop staff signals with three blasts of the siren, all golfers must **immediately** leave the course and take shelter at the golf shop, cart barn, maintenance area or designated shelters on the course.
10. During inclement weather conditions, signs may be posted on the course. All players **must** observe the instructions posted on the signs.

Golf Cart Policy

1. Member-owned carts used on the course must be registered at the golf shop on a daily or annual basis. A cart with an annual sticker allows unlimited use throughout the year.
2. Each member who co-owns a golf cart is responsible for registering that golf cart... i.e. there must be two registration stickers for that single cart.
3. No person under the age of 16 shall operate a Club or privately owned cart unless a parent or guardian is present in the same cart.
4. Carts are not permitted inside 30' feet from tees, greens or bunkers, unless they are in established cart paths.
5. All carts are required to observe directional signs.

Golf Course Dress Code

1. All members, guests and their families must abide by the following dress code:
 - a. Appropriate golf attire must be worn at all times.
 - b. **NO** tank tops, halter tops, fishnet tops or bathing suits.

- c. **NO** athletic shorts, cut-off jeans of any color or short shorts.

2. Only non-metal spikes, soft spikes or spike-less shoes may be worn on the golf course.
3. Members are responsible for the actions of their guests, including compliance with the requirements of the dress code.

Enforcement of Golf Course Rules

The Golf Professional and Staff have the authority to enforce these rules and to remove an individual from the course for rules infractions.

Tennis & Pickle ball Courts and Softball Field

The tennis / pickle ball courts and softball field are open and free of charge to all members and guests. Use of the tennis courts and softball fields is on a first come, first serve basis. The use of the softball field is prohibited during skeet, trap and sporting clay events and open hours for the shooting complex.

Equestrian Rules & Regulations

Paramount Rules

1. In addition, to these rules, the Club may require a signed liability waiver and/or boarding contract.
2. The Stable Manager is responsible for all aspects of the stable operations.
3. All requests, suggestions, and complaints must be brought to the attention of the Stable Manager. If a satisfactory solution cannot be found, it will be brought to the attention of the General Manager or the Board of Directors for a determination.
4. All incoming horses must be approved by the Stable Manager with at least a month's notice. All incoming horses must provide a current health certificate within 30 days prior to arrival. The horses must have all recommended vaccinations and a current negative Coggins test.
5. Horses being brought in for trail riding may not enter the stable area and are not allowed to come into contact with boarded or Club horses anywhere on Club property without pre-approval from the Stable Manager and provide the necessary health certificates.
6. There will be **NO SMOKING OR ALCOHOLIC** beverages in the stable area.
7. Horse trailer storage is not permitted at the stables without prior permission and approval from the Stable Manager.
8. LLWC is not responsible for loss, damage or injury to your horse, tack, equipment, trailer, etc.
9. Private lessons for personal gain are **not** allowed.
10. Horses housed for club use are the responsibility of the Stable Manager who may, at times, direct staff and/or members to assist in their care. They are not to be handled without authorization from the Stable Manager.

Safety

1. Protective headgear and proper footwear must be worn at all times when mounted. Approved ASTM-SEI safety helmets with properly adjusted chin harness must be worn while riding. Shoes/boots should have a heel.
2. Riding in the Subdivision is not permitted.
3. Boarders are **STRONGLY** encouraged to ride with someone else. If you need to go out alone, we recommend that you

notify the Main Office where you intend to go and how long you intend to be gone. If possible, please take a cell phone.

4. No riding double on a horse.
5. Riding is done at your own risk.
6. Please report any broken rails, fences, holes, etc. to the Stable Manager.
7. Dogs when at the stables **MUST** be on a leash and under direct owner control.
8. Horses must not be in cross ties at busy times or left tied and unattended at any time.
9. Check horses and equipment before and after use.
10. No riding horses in the barn.
11. Close all gates behind you.
12. Only one horse allowed in the barn aisle at one time.
13. No rough housing, careless activity or running in the barn or around the horses.
14. No horse is to be moved without a halter and lead rope.
15. Children must be attended by an adult at all times.

Horse Care

1. The Stable Manager is responsible for all club purchased food, bedding, etc. The Club only provides 14% sweet feed. Any other feed is the responsibility of the owner's purchase. The Club does not provide bedding; if the hopper is on site and the Stable Manager has acquired sawdust she/he will allocate it on a as needed basis with priority to the Club owned horses.
2. All stall /shelter and pasture assignments are at the discretion of the Stable Manager.
3. Any deviation to normal operations (vet visits, farrier, etc.) must be approved by the Stable Manager prior to the said appointment.
4. Should your horse require the use of the Club Horse stalls, you will be charged the daily fee for the stall unless it is an emergency situation, and your horse requires specific care that cannot be provided in their assigned stall/shelter.
5. It is the responsibility of the Boarders to clean up their own pasture(s). The Stable Manager will check and clean stalls once a day.
6. Unless prior arrangements are made, only employees or someone assigned by the Stable Manager are to feed the horses.
7. Equestrian staff is responsible for all full board horses.
8. Members are asked to travel in pairs and check-in at the Main Office prior to attending to their horses until the Woods Gate is locked for the evening. Guests are not allowed unless escorted by the member or by prearrangement with Staff.
9. If you would like to make a change in your horse's care, (i.e. hay, sawdust, feed, etc.) please **DO NOT** help yourself. Equestrian Staff will be glad to assist you.
10. Fans may be used in the summer months and must be purchased by the owner. The Stable Manager will be in control of turning them on and off.
11. Heated buckets / water heaters will be used in late fall, winter and early spring when needed. The Stable Manager will be in control of turning them on and off.

Riding Etiquette

1. During the trail riding season, the club-owned horses take priority to maintain the riding schedule.
2. The Club has many lovely places to ride; please take advantage of them and promote the program whenever possible.
3. Try to pass on the left side when riding near others. Ask permission to pass.
4. If someone is having trouble with a horse, please give them the necessary space.
5. Use common sense when lunging a horse while others are riding.

Neatness

1. Hang tack neatly in the tack room.
2. Each boarder is assigned **one** of each saddle rack, bridle rack and shelf per horse boarded.
3. Boarders should provide their own tack cleaning supplies, liniments, lunging equipment, wraps, etc. Anything that does not fit very neatly on your bridle hook, on your saddle rack, or on your shelf needs to be stored in your labeled trunk.
4. Clean up any mess you or your horse makes **immediately**, including manure – not after you're done grooming, not after you're done riding, not after you're done for the day!
5. Do not leave equipment in front of your stall or at cross ties.
6. Store blankets neatly. Keep only the blankets you **REALLY** need; the rest must be kept in your trunk or at home.
7. Each boarder is allowed tack space for the number of horses they are boarding. Tack not being used routinely must be stored elsewhere.

Enforcement

1. The Associations Bylaws extend to the Board authority to establish and interpret these Rules and Regulations and to take necessary action when they have been violated. The rules set forth herein are deemed to be in addition to any requirements of State or Federal Law and the Associations' Bylaws.
2. Club Staff have also been delegated enforcement authority in certain areas under these Rules and Regulations.



Lost Lake Woods Club

Bylaws
May 3rd , 2024

**LOST LAKE WOODS ASSOCIATION
BY-LAWS, October 16, 2021**

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ARTICLE I. MEMBERSHIP

SECTION 1. ELECTION

Only persons possessing high moral character and high ethical standards may be elected to membership in Lost Lake Woods Association (Association, Club), previously expelled members are not eligible. Members are elected in the following manner:

- A.1 Such application shall be subscribed to by the applicant and his or her primary sponsor, co-sponsor, and a Director, the latter three of whom shall be members in good standing of the Association and none of whom may be a relative of the applicant. No one who will obtain financial gain from the sale of a lot(s) can be the sponsor of a membership applicant. The Director shall accept the application when all data required is completely supplied, and when the applicant and spouse, if applicable, have been interviewed by the Director. Telephone interviews are accepted in cases when personal interviews are impractical.
- A.2 Legacy memberships shall be available to children or grandchildren who have a sponsoring parent or grandparent that will act as co-signer to the Legacy Member's financial account until such time that the Legacy Membership is converted to full membership. Any Legacy membership shall be restricted in accordance with the terms and conditions set forth hereafter in the Lost Lake Woods Association By-Laws.
- A.3 Only one Legacy membership is granted to a Legacy membership applicant.
- B.1 The first listed name and corresponding signature on each application shall designate the person seeking to be a member in the Association. The spouse would sign below; all children need only to be listed. The first listed name with corresponding signature on each application or membership certificate shall be the official or recognized member for voting purposes. Spouses of official or recognized association members may seek nomination and be elected to the Board of Directors; however, no two (2) members of any one "immediate family" may serve concurrently as a Director.
- B.2 Every applicant shall have read these By-Laws and shall agree to abide by all provisions of present and future By-Laws and Rules and Regulations by placing his signature upon the application.
- C. A non-refundable processing fee in an amount determined from time to time by the Board of Directors shall accompany the completed membership application and shall be forwarded to the office of the Association. The office shall then verify all data thereon; obtain a credit history of the applicant, and if necessary, arrange for a director interview.
- D. The office shall thereafter present the applications to the Board of Directors for action thereon at the next ensuing Director's meeting, at which the Directors shall vote by secret ballot upon the approval or denial of the application. More than two (2) negative votes shall be a denial of application.
- E. If the applicant is approved for admission to membership in the Association, then he/she proceeds as hereinafter prescribed.
- F.1 It is required that each member must also be an owner of one or more lots within the Lost Lake Woods subdivision. All approved applicants for membership shall be notified by the Association immediately upon the effective date of such approval, at which time each applicant shall be supplied with a list of available, purchasable memberships and a designation of the parcel of land associated with such membership (membership lot). Membership applicants may not purchase membership lots from their sponsors.
- F.2 For purpose of this subsection, an owner is defined as any of the following:
 - 1 – individual owner; 2 – joint tenant with full right of survivorship; 3 – tenant in common; 4 – life tenant; 5 – land contract vendee (but for only so long as land contract is not in default); 6 – Settlor or Grantor of a Revocable Living Trust where property is held in said trust. Upon the death of the Grantor or Settlor, the membership will be transferred to the surviving spouse, so long as the surviving spouse is the sole primary beneficiary of the trust or once title to the property is transferred to said spouse. Provided, however, that no lot shall have attached thereto more than one membership. Membership certificates wherein the membership is in an individual name will be transferred to the living trust of the member upon request of the member. There will be no charge for this transfer.
 - Definitions: – Living Trust (inter vivos trust): A trust this is created and takes effect during the settlor's lifetime. – Grantor Trust: A trust in which the settlor retains control over the trust property. – Settlor: A person who makes a settlement of property or one who sets up a trust.
- G.1 A membership shall be consummated, except as further restricted by Article I, Section 3, the moment the approved applicant has had transferred to him or her, a membership certificate and a membership lot. Failure of the approved applicant to fully acquire such membership lot within twelve (12) months of the effective date of his or her approval for membership shall thereupon cancel such approval.
- G.2 An approved applicant for Legacy Membership shall have five (5) years from application approval, or until said applicant's 35th birthday, whichever is longer, to purchase a Membership Lot as described in Article I, Section 1.

- H An heir-in-law or a devisee of a deceased member EXCEPT THE MEMBER'S SURVIVING SPOUSE must likewise apply for membership in accordance with the foregoing steps, after first having paid, satisfied and discharged all obligations of the decedent to this Association and after having acquired a clear legal title to the membership lot of the decedent.
- I A current member who sells his or her last remaining membership lots, and who desires to retain membership in Lost Lake Woods Association, shall be allowed twelve (12) months from the date of sale of his or her last membership lot to acquire a new membership lot without having to apply as a new member or pay a transfer fee for membership in the Association. The provisions of Section 3 shall apply to acquisition of such membership, except that Section 3E, shall not apply. The transfer of membership is treated in Section 3F. During the period of time between sale of his or her membership lot and acquisition of a new membership lot, such person is not a member of Lost Lake Woods Association and may not enjoy the privileges of membership, except as the guest of a member in good standing.
- J.1 **Legacy Membership Program:** The Legacy Membership Program shall be open to all children and grandchildren of existing members in good standing. Legacy Membership must be approved before the applicant attains the age of 35.
- J.2 The Legacy member's spouse, and all children, will enjoy "immediate family" status as defined in Article I, Section 4.
- J.3 The sponsoring parent or grandparent of the Legacy Member must act as co-signer on the account of the Legacy Member and shall guarantee payment of any late or outstanding debts incurred by the member and not paid according to Article I, Section 12, by the Legacy Member. If said account becomes delinquent, the balance owing on said Legacy member's account shall be billed on the sponsoring parent or grandparent account.
- J.4 The Legacy Member must show proof of a minimum income upon application. That minimum income amount will be determined for that fiscal year by the Board of Directors and reviewed from time to time and adjusted as needed.
- J.5 Legacy Members will have no right to vote and have no equity ownership in the club.
- J.6 Legacy Members will not be obligated to pay any dining and lodge minimum and will not receive any credit towards the same.
- J.7 If the sponsoring parent or grandparent is no longer a Lost Lake Woods Club Member for any reason, the Legacy Member shall have 3 months to become a full member or social member or their Legacy Membership shall be automatically terminated.
- J.8 The Board of Directors will set the application fee for a Legacy Member.
- J.9 If the Legacy Member transfers to full membership status, said Legacy Member shall receive a Lot Purchase Credit as follows:
- If the Legacy Member purchases a lot in the first year that they are in the Legacy Membership Program, a \$300.00 credit will be applied to their account to be used for any charges except dues.
 - If the Legacy Member purchases a lot in the second year that they are in the Legacy Membership Program, a \$200.00 credit will be applied to their account to be used for any charges except dues.
 - If the Legacy Member purchases a lot in the third year that they are in the Legacy Membership Program, a \$100.00 credit will be applied to their account to be used for any charges except dues.
- J.10 At the end of the Legacy Membership eligibility, a lot must be purchased and full membership obtained, or a social membership obtained, otherwise, the Legacy Membership shall automatically terminate and all credits shall be forfeited.
- K.1 **Social Membership Program:** Program Details and Access Limitations
- The Program is limited to 100 members.
 - The social program will run as a pilot program through December 31, 2028, at which point members will vote to renew or cancel the program.
 - Social Members can have guests. Full responsibility for guests lies with the Social Member.
 - A Social Member's "immediate family" rights are limited as defined in the bylaws. (*Article I, Section 4. IMMEDIATE FAMILY*)
 - They are not subject to "special" assessments or Undivided Property Taxes.
 - Social Members will receive a \$500 credit on the initiation fee if they decide to upgrade to become a "Full Member." When upgrading a Social Member is expected to fulfill the standard Full Membership application process, including paying for the "at the time current" Application and Initiation Fees.
 - Social Members have no equity ownership rights to the club assets.
- K.2 **Dues and Minimum Spent Requirement:**
- Social Members are required to pay 75% of the full membership dues¹ as defined in Article I, Section 10. – DUES AND TAXES.
 - Social Members shall have a mandatory minimum annual spend total of \$1200 (prepaid and non-refundable, prorated to the start date of the membership for the first year) at any designated club venue listed below. Social member dues shall be allocated for operational purposes. This amount may be adjusted by the Board on an annual basis as a part of the budget process.
 - After the prepaid minimum spend is exhausted, Social Members may pre-fund their account or "pay as you go". No credit will be extended..
- K.3 **Background Check and Fees:**
- Social Members must undergo the same background check process as "Full" Members, incurring a \$200 processing fee. Social Members shall undergo a Board Member interview and orientation meeting.
 - New Social Members require Board approval.
 - Upon approval, they will be granted a gate card with the ability to obtain a Puck (deposit required).

- K.4 Membership Renewal, Cancellation, and Eligibility:
- a. Social Members may renew their membership yearly as long as the program remains active.
 - b. If a Social Member cancels their membership early, there is no prorated refund for the prepaid balance.
 - c. Membership can be canceled at any time due to any By-Law or Rules infraction.
 - d. Social Members cannot be Lost Lake Woods Club landowners or reside in the Lost Lake Woods Subdivision.
 - e. Social Members must not have been a member within the last 5 years.
- K.5 Voting and Family Privileges:
- a. Social Members will have voting rights for Director elections only and shall hold a 1/100th voting power.
 - b. Social Members are not eligible to serve on the Board of Directors or committees.
- K.6 Access is limited to the following specific club venues and amenities:
- a. Lodge (May access on Holiday and Event weekends with preference given to full Members on a waiting list.)
 - b. 5-Lakes Grill
 - c. Lost Lure Bar
 - d. Beach area and club watercraft at the beach area
 - e. Golf course (without personal golf carts)
 - f. Horse Rides (no seasonal boarding); Access to weekly and monthly boarding at current member rates is an option based on availability.
 - g. Rifle and pistol range
 - h. Skeet and trap range
 - i. Archery Course
 - j. Tennis/Pickleball Court
 - k. Pheasant hunts
 - l. Campground (daily and weekly only, with preference given to full members on waiting lists) charged at member rates. No seasonal sites are permitted under a Social Membership.
- K.7 Access, Restrictions, and Prohibitions:
- a. Social Members are subject to the same bylaws and the applicable rules and regulations for club amenities as Full Members
 - b. Social Members do not have access to certain club areas, amenities, and activities. These include:
 - i. No hunting
 - ii. No fishing
 - iii. No use of the community garden
 - iv. No use of storage area
 - v. Woods access is restricted beyond the woods gate, except for stables for horse rides or pheasant hunts. Social Members may travel as a guest of a full member. The full member must be present.
 - vi. No use of personal off-road vehicles, including ATV's, motorcycles, snowmobiles, SxS, Boats, kayaks, or similar.
 - vii. No personal golf cart storage or use
 - viii. No seasonal rates for horse boarding. (Monthly, weekly, etc., are allowable.)
- K.8 Miscellaneous
- a. Social members shall be entitled to the rights and privileges explicitly outlined in the Social Membership language. The Board may, when necessary, assist in defining the limits and parameters of the Social Membership program. Such assistance shall be aimed at clarifying and ensuring a clear understanding of the approved rights and privileges. The Board shall not have the authority to expand the rights and privileges of social members beyond those specifically approved by the members in the Social Membership language. In cases where ambiguity or questions arise regarding the scope of Social Membership rights, the Board may intervene to provide clarification and guidance. However, any such intervention shall be limited to the interpretation of existing rights and shall not result in the creation of new rights or privileges for social members.
 - b. Any proposed amendments to the Social Membership language, including the addition or modification of rights and privileges, shall be subject to approval by the general membership through a formal voting process.
 - c. Social members are expected to comply with the established Social Membership rights and privileges as outlined in the approved language. Failure to adhere to the specified rights and privileges may result in disciplinary action, as determined by the club's disciplinary procedures and policies.

SECTION 2. LIMITATIONS AND OBLIGATIONS

- A. Membership in this Association shall be limited to 1,578 which is the total number of regular and multiple memberships as of January 1, 1991. A membership lots shall consist of at least 6,000 square feet. Should a deviation, indication a membership lot has less than 6,000 square feet, be found in a current survey of an existing membership lot, this deviation must be approved by the Board of Directors.
- B. Any lot now owned or hereafter acquired by the Association up to the approved membership limit of 1,578 (includes regular and multiple memberships) may be sold, only with the approval of the Board of Directors, at the current market value to any existing or new member. However, any lot acquired by the Association in excess of the approved membership limit shall not be sold, except with the approval of the Board of Directors and then only to an existing member, (as distinguished from a new member), and for the purpose of enlarging another lot.
- C. Upon and following acceptance of membership, each such member consents to and shall abide by Association Rules & Regulations and By-Laws and shall timely pay, satisfy and discharge all financial dues, assessments, charges for personal services and other financial obligations and responsibilities incurred by or imposed upon him or her.

SECTION 3. TRANSFER OF MEMBERSHIP

No transfer of membership and membership lot may be consummated unless and until the following have been accomplished:

- A. The subject member shall already have been approved for and elected to membership in accordance with Article I, Section 1 hereof.

- B. The payment in full of all delinquent and current dues, club assessments, house accounts and taxes and assessments on the membership lot.
- C. The request for transfer of membership and sale of membership and sale of membership lots shall be accompanied by the issued certificate of membership, the recorded deed and all other indicia of ownership, and evidence of title (abstract of title or title insurance), if an, in the party or parties transferring said membership and lot.
- D. A transfer fee for the transfer of membership and the transfer-conveyance of a membership lot shall be paid to the Association in an amount established from time to time by the Board of Directors.
- E. Such transfers to a person who is not an existing Association member, or who is not a member of the "immediate family" of an existing member of the Association, in good standing, shall be accompanied by an initiation fee in an amount, as shall be determined by the Board of Directors.
- F. Such transfer to a person who is an existing member, spouse, son, daughter, spouse of son or daughter, or parent of an existing member or spouse, in good standing, shall not require the payment of said initiation fee.

SECTION 4. IMMEDIATE FAMILY

- A. The phrase "immediate family" whenever used in these By-Laws or in the Association Rules and Regulations, shall refer to the husband and wife and their sons, daughters and parents.
- B. A person who is a son or daughter of a member in good standing of the Association, who has not attained the age of twenty-five (25) years, is unmarried, and is living with or is dependent upon such member, and the spouse, may enjoy all the privileges of a member in good standing except that of vote. All other persons of the immediate family of such a member in good standing shall be considered "guests" of such member, or shall procure his or her separate membership in this Association.
- C. **Extended Family Privileges:** A son or daughter as described in Section 4B., who has attained the age of 25 but not yet attained the age of 30, or has become married but not yet attained the age of 30, is eligible to continue member privileges with "immediate family" status if the member parent in good standing pays and additional fee equal to 50% of operating and major maintenance, replacements, and capital assets dues, per child, per year, to continue the son or daughter's member privileges until age 30. This child may enjoy all rights and privileges of a member in good standing except the vote.
- D. Any spouse or child of an "Extended Family Privileges" participant will be considered a "guest" of the parent member.
- E. The "Extended Family Privileges" Participant does not need to be living with or dependent on the sponsoring parent member.

SECTION 5. MEMBERS IN GOOD STANDING

Their benefits and privileges:

- A. Only those members of this Association whose dues, membership assessments and membership lot taxes and assessments and charges for personal goods and services and other financial obligations and responsibilities incurred by or imposed upon them are current and fully paid, and whose memberships are not under suspension for By-Laws and/or Rules and Regulations violation, are Members in Good Standing. Those members in arrears who have made arrangement for a payment plan with the Club office as described in Article I, Section 12D, are considered members in good standing.
- B. All members in Good Standing are entitled to as many interest shares in the assets of this Association as the number of memberships owned. Each Member in Good Standing shall have only one vote, regardless of the number of memberships owned. Such member, spouse or unmarried children living at home, under twenty-five (25) years of age, including "Extended Family Privileges" children as described in Article I, Section 4C through 4E, are entitled to the privilege of the use of all the facilities of the Association, which are not limited by, but are inclusive of Clubhouse, lands, lakes, recreational facilities, camping grounds and other physical attributes of the Association, subject however, to such Rules & Regulations as may be established by action of the Board of Directors.

SECTION 6. MEMBER DISCIPLINE

- A. Suspension, expulsion, or lesser discipline of a member by the Board of Directors may result from one or more violations of these By-Laws or the Association Rules and Regulations as may be amended from time to time or conduct unbecoming a member, which includes, but is not limited to, any unlawful conduct that leads to conviction in a court of local jurisdiction or any felonious conduct, regardless of jurisdiction. An intention to suspend, expel, or discipline a member shall be manifested and commenced with a written notice stating the charges serving as the basis thereof forwarded to the alleged errant member to his or her last known address by regular mail, and at least fifteen (15) days prior to that meeting of the Board of Directors at which a discussion of and vote on such actions is scheduled to be taken. At this meeting the said member shall be given ample opportunity to present their defense, if any, of the charges serving as the basis of suspension, expulsion, or discipline of a member.

- B. Any member or member of immediate family who is convicted in a court of law of violating the Fish and Games Laws of the State of Michigan or of the United States while on Association property, shall, thereupon, be suspended from membership privileges in this Association. The suspended member is required to notify the Association in writing of said event and request a meeting with the Board of Directors (refer to Article IV, Section 2) to discuss any mitigating circumstances. At said meeting, the Board of Directors shall hear the details as necessary and determine the length of such suspension and/or expulsion (not less than one (1) year from the date of such conviction being used as a guideline for substantial violations). In addition thereto, the full identity of such member and full revelation of the crime shall be posted on the bulletin board or other conspicuous place in the Clubhouse all during the period of suspension.
- C. Suspension or lesser discipline may mean a withholding of any or all benefits, privileges and use of Association activities, facilities and voting.
- D. Suspension or disciplinary action, shall not excuse the said suspended member from his or her duty to pay all dues, lot fees, assessments and like as they may arise.
- E. Suspension or discipline of membership does not prohibit the suspended member from having access to his or her physical property, provided access is made by the most direct route after entering Association property via the main gate only at Fox Road and F-41.
- F. Any member may be suspended or expelled for sufficient cause by a two-thirds vote of the Board of Directors present and voting at such meeting where a quorum exists. Abstentions shall not be considered in determining the two-thirds majority. The determination of the Board of Directors as to the sufficiency of the cause therefore shall be final.
- G. Disciplinary actions that do not rise to the level of suspension or expulsion may include but are not limited to: written warning, reprimand, monetary fine, probation. Monetary fines shall graduate in scale and shall range from \$75 to \$300. Funds collected from any fines shall be appropriated to the general fund. These actions require a simple majority of those Board Members present and voting where a quorum exists. Abstentions shall not be considered in determining the simple majority.
- H. The Board retains the right to recover actual costs of damage from any disciplined, suspended, or expelled member.

SECTION 7. MULTIPLE MEMBERSHIPS

Multiple memberships refer to those members owning more than one membership. For each multiple membership annual dues shall be **one-third of the full annual dues (capital and operating portion.)** The multiple membership dues shall be apportioned for the operating budget. These multiple memberships carry no additional voting rights. All benefits emanating from ownership of lots within the Association subdivision accrue to the owners, subject to payment of dues, taxes and assessments.

SECTION 8. CONSTRUCTION AND STRUCTURES ON LOTS

- A. There shall be no alteration or addition to existing structures, no assembling and placing upon or construction upon any membership lot within the confines of the Association subdivision until the written approval has been issued by action of the Board of Directors or the Subdivision and Grounds Committee. All such alteration, addition, assembling and construction shall conform to codes and standards of the state and local government pertaining to the housing of persons, as well as conforming to the regulations of the Board of Directors. Pertinent building and sanitary permits must first be obtained from the appropriate government agency, and written approval of all plans for alteration and additions of existing structures and for new construction, all of Association forms, must first be obtained from the Board of Directors or the Subdivision and Grounds Committee. All permits shall be prominently displayed on the building site.
- B. The following minimum specifications shall be complied with, to wit:
 - 1. Each residential building site shall consist of not less than 11,000 square feet
 - 2. Only one single-family residential building shall be constructed on each building site with main square footage to be not less than 800 square feet. In addition, there may be assembled or constructed thereon such outbuilding(s) as may be approved by the Board of Directors, which may be used for storage only. No buildings may be used for other than a single-family residential purposes.
 - 3. The following setback requirements shall be observed at all times:
 - a) No structure shall be placed closer than forty (40) feet from the front lot line, except that a front lot line setback of an existing residential structure on the same side of the street in that same block closer than forty (40) feet to the front lot line may be permitted: provided however, that in no case shall such setback be closer than twenty-five (25) feet from the front lot line.
 - b) No structure shall be placed closer than ten (10) feet from the side lot lines, except that, should the side lot line about a side road, such setback shall be at least twenty (20) feet from such side road. A detached accessory building may be placed as close as ten (10) feet from the rear lot line, if the rear lot abuts another lot. However,

if the rear lot line abuts a road, then it should be treated the same as a front lot line, with a forty (40) foot setback for all buildings.

- c) Applications for new construction, changes and/or additions are approved by the Subdivision and Grounds Committee when By-Law building specifications have been followed. If a deviation from By-Law specifications is desired, a variance must be requested for Board approval. The Board of Directors may give approval only with the signed consent of a majority of adjacent property owners, including those directly across the street.
- 4. Outbuildings shall not be higher than sixteen (16) feet, nor be larger than 800 square feet in area.
- 5. Grade levels of building sites may not be changed without written approval of the Board of Directors.
- 6. All construction shall be on a steadily continuing basis and within a reasonable start-to-finish period. All structures and stored building materials shall be maintained in a non-hazardous state.

SECTION 9. NON-PERMANENT DWELLINGS

- A. No travel trailer, mobile home, camper truck, tent or other non-permanent dwelling structure is permitted to be used in the Association subdivision without written approval of the Board of Directors.
- B. The use of the campground is limited to members and their guests. The Board of Directors is authorized to establish rules and regulations relating to the campground.

SECTION 10. DUES AND TAXES

- A.1 Commencing as of January 1, 2022 each member shall pay annual dues at the rate of one hundred and forty-five dollars (\$145.00) per month. Annual dues are paid on one membership for which the member shall be entitled to one vote.
- A.2 Legacy Membership members will pay annual dues as follows:
 - a. Year 1 of membership (until December 31 of the initial year) fifty percent (50%) of annual dues less the dining room and lodge minimum.
 - b. Year 2 of membership beginning January 1 of the First full year in the Legacy Program – seventy-five percent (75%) of annual dues less the dining room and lodge minimum.
 - c. Year 3 and beyond which in the Legacy Membership program – one hundred percent (100%) of annual dues less the dining room and lodge minimum.
- B.1 With the exception of the Legacy Membership dues, the annual dues shall be apportioned as follows: Three hundred and sixty-five dollars (\$365.00) for major maintenance, replacements, and capital assets; one hundred twenty dollars (\$120.00) dining room lodge minimum; and all remaining funds shall be apportioned for the operating budget.
- B.2 Legacy Membership dues will be apportioned as follows: Sixteen percent (16%) of the total dues paid in the program for major maintenance, replacements, and capital assets, eighty-four percent (84%) shall be apportioned for the operating budget.
- C. Pro-rata share of taxes due on Association property shall be paid by each number, including Legacy Members. Those members owning more than one membership shall pay an equal number of pro-rata shares as the number of memberships owned. The pro-rata share shall be placed in a special bank account, and withdrawals from such account shall be made only to pay taxes on said property of the Association or for the purposes of diversified investment of said funds until such time as taxes are due. Taxes shall be billed to members, in accord with the taxing schedule of county/township authorities.
- D. The Manager shall maintain a depreciation schedule for the Association’s physical assets (structures, facilities, equipment, vehicles, etc.).
- E. Mineral Fund – The use of this fund shall be directed only for capital improvements and their associated expense and not be used as a financial source for paying operational expenses nor for funding any operational deficit through borrowing.

SECTION 11. ASSOCIATION AREAS – UNSUBDIVIDED LAND

- A. The entrance to the area known as Lost Lake Woods Association, or Club grounds and subdivision, as established at Fox Road where it intersects with County Road F-41, is the only authorized entrance for members, guests, service, supply personnel, and authorized members of the public. All other “ways” into this area are and shall continue to be equipped with suitable gates which shall be kept closed and locked, subject, however, to being unlocked and opened by authorized members and personnel. Fences may be cut and gates and “ways” be relocated by order of the Board of Directors.

- B. The Board of Directors shall present to the membership all matters pertaining to the nature, use, sale, rental or lease of Association land. Association land is defined as land within Association boundaries, which is not specifically designated as membership lot(s). Such presentation shall include all planning data, which shall first be published in the Lost Lake News and posted on the bulletin board in the Clubhouse, at least ninety (90) day before a vote of the membership thereon, and which date shall list:
1. Location and nature of change or action
 2. Cost of project and proposed method of financing same
 3. Proposed cost of operation and maintenance thereof
 4. Proposed time of completion thereof
 5. Environmental impact of project
- C. Prior to the disposition of any Association acreage, the Board of Directors shall first obtain the written consent by ballot under the procedures set forth in Article II and the approval requirements outlined in Article V to do any of the following:
1. To rent or lease the property other than for oil and gas purposes
 2. To sell any Association acreage
 3. To exchange any Association acreage
- (Note: There are certain areas of Association acreage, which are restricted by a 1984 consent judgement. The rent, sale or exchange of those areas requires written consent of two-thirds (2/3) of the Association membership.)
- D. The limitations and restrictions contained in this Section 11 shall not apply to those dispositions taken under eminent domain or any easements granted that would fall under the classification of rights of way, ingress and egress, public utilities, nor to any conveyance to a public authority which is required for the health, safety and welfare of the members.

SECTION 12. DELIQUENCIES AND PENALTIES

By the tenth day of each month all dues and indebtedness of members for the preceding month shall be billed and payable. If the member shall not have paid the amount so billed on or before the last day of such month, such amounts shall be deemed delinquent and a late charge of 1.5% per month shall be added to amounts remaining unpaid. Notice of delinquency shall be sent to each member and if he or she fails to pay such amounts within 15 days from the mailing of such notice, such member shall be suspended from all privileges of the Club.

At any time following suspension the Board may invoke additional sanctions with respect to such delinquent member. The Board may authorize the institution of legal action by the Club for the collection of dues, assessments, indebtedness or other financial obligation owing to the Club by a member.

ARTICLE II. MEMBERS' MEETINGS

SECTION 1. ANNUAL MEMBERSHIP MEETING

- A. Meetings of the membership of the Association shall be held annually at the Clubhouse, or such other place as shall be designated by the Board of Directors, on the third (3rd) Saturday of October at 1:00 p.m.
- B. This meeting shall be for the purpose of electing Directors as provided in Article III and for the transaction of such other business as may be brought before it. Notice of any proposed resolution must be submitted to the Board of Directors on or before August 1st. Proposed resolutions shall be mailed to the members of the Association in good standing with their ballot for the Annual Election.
- C. The order of business of the Annual Meeting shall be as follows:
1. Reading the minutes of previous annual meeting
 2. Reports of Officers
 3. Reports of Committees
 4. Member Delegations

5. Unfinished Business
6. New Business
7. Announcement of the result of the election

This order of business may be changed by the Chairman or by a majority vote of members present.

SECTION 2. SPECIAL MEETINGS

Special meetings may be called by the Board of Directors and shall be called by it whenever requested to do so in writing by not less than twenty percent (20%) of members in good standing. Such request shall clearly state the purpose for which the meeting is called. Action taken at such meeting shall be limited to the matters therein stated; however, when special meetings are called pursuant to a petition of members, the Board of Directors may incorporate additional matters for consideration. The Board of Directors shall call a special meeting within 180 days after receiving a membership petition for a special meeting.

SECTION 3. NOTICES

Written notice, including a ballot, if appropriate, of the time, place and purpose of meeting shall be given by mail to each member entitled to vote at the meeting, not less than fifteen (15) nor more than sixty (60) days before the date of the meeting. All such notices shall also be posted in a conspicuous place on the Clubhouse bulletin board.

SECTION 4. QUOROM

One hundred (100) votes cast by members in good standing shall constitute a quorum. Such votes are those of members who cast votes by ballot. When there is less than a quorum of votes cast, the membership vote will be invalid.

SECTION 5. MAJORITY VOTE

Refer to Article V, Majority Membership Vote Decides.

ARTICLE III. NOMINATION AND ELECTION OF DIRECTORS

SECTION 1. NOMINATING COMMITTEE

At its March meeting the Board of Directors shall appoint a Nominating Committee consisting of six (6) Association members in good standing. None of the appointees to the Nominating Committee shall be a director. The Nominating Committee shall nominate five or more members in good standing. The report of the committee shall be submitted to the Board of Directors at the June meeting for its approval, shall be published in the next ensuing issue of the Lost Lake News, and shall be posted in a prominent place on the bulletin board in the Clubhouse. Nominees' resumes and photographs shall be published in the August issue of the Lost Lake News.

SECTION 2. NOMINATION BY MEMBERS

Fifty or more Association members in good standing may nominate candidates, who must be Association members in good standing, for any and all offices to be filled at the annual election. Such nomination shall be in writing, signed by the nominators, and delivered to the Secretary not later than five (5) days before the regular August meeting of the Board of Directors or August 20th, whichever is later.

SECTION 3. PRINTING OF BALLOTS

With Board of Director approval, the office shall have ballots printed, upon which shall appear the names of all nominees, as well as all propositions and/or amendments proposed. Instructions on voting and use of the ballot shall also be printed thereon, as described in Article III, Section 5 below. No candidate's name shall appear on the ballot more than once.

SECTION 4. BALLOTS – FORWARDING AND RE-FORWARDING

The Board of Directors shall authorize the office to keep a Poll Book or similar record in which shall be inscribed the names and addresses of all association members. Ballots shall be mailed to all members in good standing, as defined in Article I, Section 5 of these By-Laws, at least fifteen (15) days prior to any meeting of the Association membership each year. There shall be enclosed in such mailing with each ballot a separate envelope entitled "Election Tellers – Ballot Enclosed" into which the ballot cast shall be inserted, after which this envelope shall be

sealed. A second envelope shall also be enclosed in said mailing, into which the first described sealed envelope shall be inserted. This second envelope shall be signed by the member, whose ballot is enclosed, and re-forwarded to the Election Tellers.

No member may be entitled to cast more than one ballot at any single election, regardless of the number of memberships held, and regardless of the number of full or multiple dues paid.

A person must be registered as a member on the Association's books in order to receive notice of the meeting and to vote. Record date for voting eligibility is thirty (30) days prior to vote.

SECTION 5. METHOD OF VOTING

Polls will be opened on the day ballots are mailed to the membership. Voting may be done either in person or by mailing the ballots directly to "Election Tellers" at the Clubhouse, or such other place as a meeting may be held. Ballots so mailed shall be opened by the Tellers after the Polls are closed on the day of election or meeting, and not before. No votes shall be counted except those votes cast personally by members entitled to vote, or votes received in the regular course of the United States mail in envelopes bearing the name and address of such voting member in the place designated on such envelopes. All voting shall be accomplished only by the Association member in good standing authorized to vote.

SECTION 6. CONDUCT OF ELECTION

- A. In advance of the election, the President of the Board of Directors shall appoint two (2) or more members in good standing as Election Tellers. These Tellers shall have custody of all ballots mailed into the Clubhouse, as well as all ballots cast at the Clubhouse, and shall conduct all voting. These tellers shall ascertain to their satisfaction that all ballots received by mail, as authorized by Article III, Section 5, and all ballots cast in person are authorized ballots and are deposited in the ballot box.
- B. The Poll Book or similar record shall have inscribed therein the names of those members voting. The polls shall be closed at 8:00 a.m. on Election Day.
- C. The Election Tellers shall commence at 8:00 a.m. to tally all ballots on election day, shall segregate those considered invalid, and shall submit a written report of their tabulation, subscribed to by each of them, to the chairman of that meeting, who shall announce the contents of said report to those there assembled, and shall post said report in a conspicuous place on the Clubhouse bulletin board. Said report shall also be published in the very next issue of the Lost Lake News.
- D. Ballots shall be secured for a period of fifteen (15) days unless there is a recount request, and then they shall be secured until issue is resolved.
- E. Any candidate can request a recount by filing with the manager a written request not later than 14 days after an election. Any request is to be performed under the supervision of the accounting firm designated to perform the club's annual audit. The full cost of any such recount is to be born by an unsuccessful challenger. For purposes of this Section, an unsuccessful challenger is a candidate who, after the recount, does not prevail in the election.

ARTICLE IV. DIRECTORS: MEETINGS – APPOINTMENTS – POWERS

SECTION 1. NUMBER AND TERM OF OFFICE

- A. The business and property of the Association and all of its publications shall be managed and controlled by the Board of Directors, except as these By-Laws may authorize, delegate, and/or require action by one or more officers and/or Association members. The authority of all officers and directors may be exercised only at meetings of the Board of Directors, except as herein otherwise provided.
- B. The number of directors shall be nine (9) and their election shall be as follows: at each Annual meeting there shall be three (3) candidates elected for a three (3) year term.
- C. The terms of all directors so elected shall commence following the December Board of Director's meeting and they shall attend closed meetings until seated.
- D. All directors shall serve until their successors have been elected, qualified and installed.
- E. No director shall serve more than two (2) consecutive elected terms, and he or she shall be ineligible for nomination for, election to, or appointment to the Board of Directors for a period of two (2) years following his or her second successive elected term.

- F. Recall proceedings against Directors may be instituted by the filing of a request, stating reasons and/or charges and signed by one-hundred (100) members of the Association in good standing, with the Secretary or President of the Association. Upon receipt of such a request, the Board of Directors shall arrange a hearing with any and all petitioners within thirty (30) days of receipt of the request to discuss the grievances. If the petitioners do not then withdraw the recall request, the Board of Directors shall arrange for a special election, which shall be held within sixty (60) days of the hearing.
- G. Compensated employees of the Club are not eligible to serve on the Board of Directors.

SECTION 2. MEETINGS

Meetings of the Board of Directors may be called at any time by the President and shall be called upon the request of a majority of said Board. Directors shall be notified in writing of the time and place, in person or by mail. When given by mail, such notice shall be posted at least three (3) days prior to the meeting, with the exception of the annual meeting of the Board of Directors, for which no notice need be provided. Attendance of a director at a meeting shall constitute a waiver of notice of said meeting, except where the director attends the meeting for the express purpose of objecting to the transaction of any business for the stated reason that the meeting is not lawfully called or convened.

Subject to notification to the club manager and approval of the Board President, each Director may request, by writing at least one (1) week in advance, permission to attend any LLW Director's meeting via electronic conference. No Director shall attend electronically more than three (3) times per year and requests for permission shall be treated on a first come, first served basis. A minimum of six (6) directors must be physically present for the meeting. At any such meeting, a Director attending electronically shall have the same rights as those attending in person including voting, making of motions, and access to the floor. Electronic attendance shall be considered a privilege and not a right. Electronic attendance cannot be guaranteed to be available to the directors. The board shall establish a written policy addressing the manner, cost, and mechanics of electronic attendance.

Board of Director meetings are open to members of the Association. Closed meetings are held only for resolution of sensitive issues dealing with employee or member problems or preliminary budget review (aka: Executive Session). No other matters shall be discussed at closed meetings.

The Board of Directors may hold study sessions to discuss and gain knowledge on issues that may need resolutions. Members may attend with no participation. No business shall be transacted at study sessions.

The above requirement to have six (6) Board members physically present is waived or not applicable under the following circumstances and Board meetings held under these exceptions, do not count towards the individual Board member limit of three (3) electronic conference meetings per year.

1. A state of emergency is in effect which prevents the Board from meeting (ex. COVID-19). In this case, a 2/3 majority of the Board must agree, in writing, that such state of emergency exists and the waiver would continue for the duration of that specific emergency.
2. Once per year, this requirement can be waived at the Boards discretion, if a unique, uncontrollable situation arises that makes it impossible to meet with six (6) physically present and there is urgent business that must be addressed (examples: blizzard, club power outage or multiple Directors away on business). To exercise this discretionary exemption requires the agreement in writing of 2/3rds of the Board members.
3. Closed Meetings (eg. Executive Session) because, by definition, these matters are closed to the membership due to the confidential matters on the agenda.
4. Study Sessions, as these are discussion only meetings with no business to be transacted.

Given the current state of technology and the fact that a large majority of the membership is not resident at LLWC, the General Manager must provide the Board and membership with electronic conference connectivity for all Board meetings and study sessions. Should technical problems develop during a meeting, a phone conference is the minimum acceptable alternative. Should all communication be lost with the remote participants, the meeting should be adjourned until connectivity is reestablished.

The Club is responsible for providing the electronic conference software and supporting meeting room infrastructure. The membership is responsible to individually provide their own data service and hardware to participate remotely.

SECTION 3. QUARUM

A 2/3rds majority of the members of the Board then in office constitutes a quorum for the transaction of business. The vote of the majority of the persons present at a meeting at which a quorum is present constitutes the action of the Board, except that a Board proposal to the Association membership to amend or change the By-Laws requires the affirmative vote of not less than two-thirds (2/3) of the members of the Board then in office. Should less than a quorum be present at any meeting, the same shall be adjourned until such time as a quorum can be gathered. No director may vote by proxy.

SECTION 4. VACANCIES

When a vacancy occurs on the Board of Directors after the annual election set forth in Article IV, Section 1B, and the vacancy shall be filled by the nominee who received the next highest number of votes in the previous annual election. Such nominee will serve until the next annual election at which time any remaining portion of the term will be filled. The Board of Directors will not make appointments under the provisions of this section unless no nominees from the previous annual election accept the vacant position. Should no nominee from the previous annual election accept the vacant position(s), the Board of Directors, through majority vote, will appoint directors to serve until the next annual election. In those instances where the Board of Directors is required to make such appointments, the appointee will serve until the next annual election at which time any remaining portion of the term will be filled.

Should a Director fail to attend two (2) successive meetings of the Board of Directors, without just cause as determined by said Board, it may declare vacant the office of that non-attending Director, and his or her successor shall be elected as provided herein.

SECTION 5. APPOINTMENTS

The Board of Directors may appoint such agents as they may deem necessary for the transaction of the business of the Association. All such appointments shall be reviewed annually by the Board of Directors and the Manager.

SECTION 6. BUSINESS OFFICE

The Association shall maintain an office for the transaction of business, receiving and collecting dues, sending statements of indebtedness, and keeping all books and records of the Association. Such office shall be located at the Clubhouse and will be under the control of the Manager of the Association, who shall be responsible directly to the Board of Directors. The Manager of the Association shall employ such clerical help as is necessary to operate this office in an efficient manner.

SECTION 7. APPOINTMENT AND DUTIES OF THE MANAGER

- A. The Board of Directors shall appoint a Manager. The Manager's term shall be initially for one (1) year with subsequent terms up to a maximum of three (3) years, renewable at contract end, at the discretion of the Board of Directors.
- B. The duties shall include the operation and maintenance of the Clubhouse and all of the amenities of Lost Lake Woods Association. Further, the manager shall maintain a system of accounting of the financial affairs of the Association, as shall conform to generally accepted practices and procedures of public accountants, and he or she shall perform such other duties as may be required of this office by the Board of Directors.
- C. The Manager shall have the authority to hire and discharge non-salaried employees whose positions are approved by the Board of Directors. The decision to hire or discharge contract and salaried employees shall be at the request of the Manager with the approval of the Board of Directors.

SECTION 8. COMMITTEES

The Board of Directors as a body appoints members to standing committees, as described in sub-sections A through F below. The President of the Board of Directors designates directors to serve as liaison to all committees established by the Board. Liaison directors of non-standing committees select the committee chairmen, who in turn select their own committee members. Committee chairmen of the standing committees are elected by their members annually at the first meeting of the committee.

The Board of Directors shall appoint members to the standing committees during the Board of Director's meeting in December.

Committee terms will run from January 1st to December 31st and if a vacancy occurs on a standing committee, the Board of Directors may appoint a new committee member to fill the balance of the unexpired term.

Applications for positions on all committees are required by November 15th and the applications for non-standing committees will be forwarded to each chairman.

No standing committee member may serve more than two (2) consecutive terms, and shall be ineligible for appointment to that standing committee for a period of two (2) years following the second successive appointed term.

No two (2) members of any one "immediate family" may serve concurrently on the same permanent committee.

Two (2) un-excused absences by any committee member in the calendar year will result in dismissal from the committee with a replacement appointed by the Board of Directors or non-standing committee chairman for the balance of the term. An un-excused absence is the failure to attend a scheduled committee meeting without just cause, as determined by the committee and/or without notifying the committee chairman in advance.

A member who is not in good standing or who is on probation or suspended may not be appointed to or remain on any committee. The vacated position will be filled for the remainder of the term by the Board of Directors or the chairman depending on the committee.

A. FUTURE PLANNING COMMITTEE

The Future Planning Committee shall consist of a member from each of the other standing committees for a one (1) year term, and three (3) appointed members. After the first appointments thereto, the terms for which shall run from one (1) to three (3) years, one (1) member shall be appointed each year to serve a three (3) year term.

The duties shall be to study the future needs and proper development of the Association, its facilities and resources, and to submit written recommendations thereon from time to time, but not less frequently than annually. The Committee shall also consult with chairmen of other committees when subject for discussion/recommendation warrant this action.

B. FINANCE AND AUDIT COMMITTEE

The Finance and Audit Committee shall consist of six (6) members. After the first appointments thereto, the terms for which shall run from one (1) year to three (3) years, two (2) members shall be appointed each year to serve a three (3) year term.

The duties shall be to advise the Board of Directors on all matters affecting the financial well-being of the Association; to plan, recommend and supervise the financial policies; to study and report on trends that could affect Lost Lake Woods Association, its members, or their use thereof, and to exercise responsible control over any other matters involving the Association's overall financial interest. The committee shall prepare an operational budget of all Club operations and capital spending in cooperation with the various committees and the Manager. The budget shall be submitted to the Board of Directors for its consideration no later than the November board meeting each year.

C. GOLF COMMITTEE

The Golf Committee shall consist of nine (9) members. After the first appointments thereto, the terms for which shall run from one (1) year to three (3) years, three (3) members shall be appointed each year to serve a three (3) year term. The golf professional and golf course superintendent shall be ex-officio members.

The duties shall be to set the yearly calendar for all golf events, and to review and update, as needed, all rules and regulations governing conduct and play on and around the golf course, and shall also make recommendations to the Board of Directors to improve course playability and maintainability.

D. CONSERVATION COMMITTEE

The Conservation Committee shall consist of nine (9) members. After the first appointments thereto, the terms for which shall run from one (1) year to three (3) years, three (3) members shall be appointed each year to serve a three (3) year term.

The duties of this committee shall be: recommend to the Board of Directors expenditures regarding improvement of wildlife habitat, road, trail, boat, dock maintenance; and a program for commercial and membership wood cutting for the purpose of improving wildlife habitat. This committee shall promote a continuing program, staffed and/or contracted, to preserve the natural resources of the Club.

Further, this Conservation Committee shall supervise the following: cultivation and planting of farm fields, winter wildlife feeding, maintenance of lakes and streams, and any other assignment pertaining to forest and wildlife management that the Board of Directors deems necessary.

E. HOUSE AND BEACH COMMITTEE

The House and Beach Committee shall consist of six (6) members. After the first appointments thereto, the terms for which shall run from one (1) year to three (3) years, two (2) members shall be appointed each year to serve a three (3) year term.

The duties shall be to recommend and advise the Board of Directors on all matters pertaining to the Clubhouse, dining room, kitchen, swimming beach, pavilion, etc. The committee shall adopt and promulgate, subject to Board and management approval, all rules and regulations governing the use of facilities.

F. PROMOTIONS COMMITTEE

The Promotions Committee shall consist of six (6) members. After the first appointments thereto, the terms for which shall run from one (1) to three (3) years, two (2) members shall be appointed each year to serve a three (3) year term.

The duties shall be to develop plans and submit recommendations to promote the Association to attract new members and increase facility usage.

G. COMMITTEE DUTIES AND RESPONSIBILITIES

1. The duty of any committee appointed by the Board of Directors is and shall be as an advisory group to the Board of Directors and to the Association Management. No committee, committee chairman or committee member, without the prior consent of the Board, has the authorization to purchase, collect funds, to open bank accounts, to implement policy, or to bind or obligate the Association in any way, manner or by any means.
2. Committees established by the Board of Directors or other organizational entities recognized by the Board of Directors are prohibited from engaging in political activities pertaining to any Association election or any issue requiring a vote of the Association membership. Activities prohibited include the endorsement or proposed rejection of a candidate or candidates for election to the Board of Directors and any suggestions as to how Association members should vote on proposals for By-Laws changes, dues proposals, proposed assessments or any issue proposed for membership vote. Individual members or a group of members wishing to engage in political activity may not use Association or committee stationary or letterheads; may not execute or sign letters or petitions over a Committee or Association designation; nor may such members or group(s) of members engage in any activity which, in the sole and exclusive judgement of the Board of Directors, expressly or by the way of implication, gives the voting membership the impression that said persons or group(s) of persons have the apparent authority of the Association. Said persons or group(s) of persons are further prohibited from using Association member mailing lists from Association offices other than for personal use.
3. All committees are required to work with the Finance and Audit Committee and the Manager in preparation of the Association's Annual Budget and submit their requests by August 31st of each year.
4. Committee reports and recommendations as necessary shall be made to the Board of Directors with a copy to the Manager. All committee recommendations to the Board of Directors must be voted on and approved by the committee and must be submitted to the Board in writing. For the purpose of voting on committee recommendations for submission to the Board; a majority of the committee then in office must approve the recommendations.
5. All committees, except the Ad Hoc Committees, shall submit to the Board of Directors and the Manager no later than February 1st of each year, a current list of all committee members and schedule of dates, times and places for the committee's meetings for the upcoming year. To encourage more committee volunteers, meeting schedules should favor evenings and weekends to maximize availability.
6. All committee meetings are open for membership participation and meeting schedules, agendas and connectivity information should be posted and distributed in advance.
7. Standing Committees, except Future Planning, shall select a member from their committee to serve on the Future Planning Committee along with the three (3) Board appointed members. Standing Committees must provide electronic conference connectivity to enable remote participation of committee members and the membership. This is highly recommended for Ad Hoc Committees.

SECTION 9. RULES AND REGULATIONS

- A. The Board of Directors shall have the authority to make such reasonable rules and regulations as it may deem necessary pertaining to the care of the Clubhouse, grounds, and conduct of members, members' immediate family and guests on Association property.
- B. No one other than members and members of their immediate families, all in good standing, shall be permitted to hunt on Association property.
 1. Guests sponsored by members may be allowed to participate in live bird shoots on a preserve area designated by the Board of Directors.
 2. Live bird shoots, not to exceed three (3) consecutive days, may be scheduled with approval of the Board of Directors. Only planted, banded birds or a non-native variety may be used for shoots.
- C. Members shall be held responsible for the acts of members of their immediate families and of their guests.
- D. Any rules and regulations passed or changes made by the Board of Directors covering the actions of the members, members' immediate families or their guests, shall be posted on the bulletin board in the lobby of the Clubhouse and published in the next issue of the Lost Lake News and become effective thirty (30) days after mailing of the Lost Lake News.
- E. Upon obtaining a State of Michigan approved Liquor License, the Lost Lake Woods Association may supervise the sale, purchase and serving of alcoholic beverages to adult members and their adult guest, in selected Association facilities as follows:
 1. In the dining room and snack bar (lower adult lounge)
 2. In the gift/concession shop – beer and wine as offered from supply

3. In the adult lounge(s), auditorium(s) or other manager-designated meeting rooms, at adult organized functions – only the function organizers' choice of alcoholic beverages ordered through the Lost Lake Woods Association will be allowed. A Lost Lake Woods Association employed bartender will serve the functions' choice of alcoholic beverages
4. On the deck attached to the lobby
5. At the golf course and related facilities
6. At any of our pavilions or at any manager-designated locations

At no other location shall alcoholic beverages of any kind be sold or purchased on the property of the Association.

SECTION 10. INTERPRETATION OF BY-LAWS

The Board of Directors shall have the power and authority to interpret the meaning of any section or provision of these By-Laws and also to rule thereon at any meeting. Such interpretation must be reasonable and not in conflict with any provision of the By-Laws, and must be approved by a two-thirds (2/3) vote of Directors present.

SECTION 11. BORROWING POWER

The Board of Directors consistent with Article V, hereof, is expressly empowered to borrow such sums of money, not to exceed fifty percent (50%) of aggregate, collectible annual dues per Article I, Section 10, as are required to carry on the orderly operation of the Association, and upon such terms as are then prevailing for like organizations.

ARTICLE V.

MAJORITY MEMBERSHIP VOTE DECIDES

SECTION 1.

The majority of the member votes cast shall decide all matters coming up before the membership except as set forth in Article IV, Section 1, and the following cases which shall require two-thirds (2/3) of the vote cast.

- A. Any current expenditure which cannot be paid from the current year's membership dues or which exceeds the amount of cash in the treasury. Any expenditure which can be paid from either one of these funds or the two combined is excluded from this exception.
- B. An increase in annual membership dues.
- C. Any amendment of these By-Laws which shall directly or indirectly amend, revise, or delete Article V.
- D. The rental, lease, sale, or exchange of Association acreage (refer to Article I, Section 11C). There are certain areas of Association acreage, which are restricted by a 1984 consent judgment (refer to Appendix A – 1984 Consent Judgment). The rent, lease, sale or exchange of those areas specifically referenced in Appendix A requires written consent of two-thirds (2/3) of the Association membership. The rent, lease, sale or exchange of any other Association acreage not specified in Appendix A requires written consent of two-thirds (2/3) of the vote cast.

ARTICLE VI. OFFICERS

SECTION 1. ELECTION

At the organizational meeting following the December Board of Director's meeting, the newly-constituted Board of Directors shall elect the officers of this Association, not more than four (4) in number and from among their number. Any two (2) offices may be combined and held by one person, except that of the offices of the President and Vice-President may not be combined.

SECTION 2. OFFICERS

The officers of this Association shall consist of a President, Vice-President, Secretary and a Treasurer, all of whom will hold office for a term of one (1) year, effective on the date of the Organizational Board meeting held after the Board of Directors meeting in December.

Upon the affirmative vote of a majority of the members of the Board of Directors, any officer may be removed from office, either with or without cause.

SECTION 3. EXECUTION OF DOCUMENTS

All legal documents, including, but not limited to, Contracts, deeds, mortgages and notes, shall be executed in the name of the Association and by its President and Secretary. No officer shall execute, acknowledge or verify an instrument(s) in more than one capacity, if said instrument(s) required to be verified by two or more officers.

SECTION 4. INDEMNIFICATION

The Association shall indemnify, at reasonable cost, each member of the Board of Directors and each officer of the Association at any time in office, whether prior or subsequent to the adoption of this By-Law, who was or is a party or is threatened to be made a party to any threatened, pending or completed action, suit or proceeding, whether civil, criminal, administrative or investigative, by reason of the fact that he/she is or was a Director or Officer of the Association, against expenses (including legal fees), judgement, fines and amounts paid in settlement actually and reasonably incurred by him/her in connection with such action, suit or proceeding if he/she acted in good faith and in a manner he/she reasonably believed to be in or not opposed to the best interests of the Association, and with respect to any criminal action or proceeding, had no reasonable cause to believe his/her conduct was unlawful. The termination of any action, suit or proceeding by judgment, order, settlement, conviction, or upon a plea of nolo contendere or its equivalent, shall not, of itself, create a presumption that the person did not act in good faith and in a manner which he/she reasonably believed to be in or not opposed to the Association; and, with respect to any criminal action or proceedings, shall not have had reasonable cause to believe that his/her conduct was unlawful. The foregoing right of indemnification shall not preclude any indemnification of any such director or officer, or any employee or other person may be entitled by law or by virtue of any document or agreement, or which may be legally provided or afforded by or under any action by the member and/or directors of this Association. All rights of indemnification shall inure to the benefits of the heirs, executors and administrators of the person involved.

ARTICLE VII DUTIES OF OFFICERS

SECTION 1. PRESIDENT

The President shall be the chief executive officer of the Association and shall have the general control and management of its business and affairs, subject, however, to the orders of the Board of Directors. The President shall reside at all meetings of the Association members and at all meetings of the Board of Directors and may vote on all issues brought before the Board. The President may appoint such committees as President deems appropriate, subject to the approval of the Board of Directors.

The President may phone poll the Board of Directors between meetings for very urgent and emergency issues/matters subject to the following conditions: (a) a written consent signed by all members of the Board; or (b) a conference telephone call by means of which all Board Members participating in the meeting can hear each other. The issue/matter and board vote will be explained at the next Board of Director's meeting.

SECTION 2. VICE PRESIDENT

In case the office of President shall become vacant by death, resignation or for other reasons, or in the case of the absence of the President, or in the event of the President's inability to discharge the duties of this office, such duties shall, for the time being, revolve upon the Vice President.

SECTION 3. SECRETARY

The Secretary shall keep the minutes of all issues brought before meetings of the Association and of the Board of Directors in books provided for that purpose. The Secretary shall attend to the giving and receiving of all notices of the Association. The Secretary shall keep a record of the names and addresses of all members of the Association.

The Secretary shall be custodian of the seal, and the Secretary shall make such reports and perform such other duties as are incident to this office and as may be required by the Board of Directors.

SECTION 4. TREASURER

The Treasurer shall be responsible for the custody and accounting of all money and other assets (not fixed assets) of the Association, and shall render such statements as may be required by the Board of Directors. The Treasurer shall be responsible for the deposit of all funds of the Association which may come into the Association which may come into the Association in such bank or banks and accounts as may be designated by the Board of Directors. The Treasurer shall assure that Association accounts and records shall be kept in conformity with the standards of practice and procedure of public accounts generally, and they shall be available for examination and inspection pursuant to reasonable advance notice, by persons authorized by the Board of Directors.

The Treasurer shall be responsible for reimbursements as shall be authorized by the Board of Directors and shall perform such other duties as are incident to this office and as may be required by the Board of Directors. The Treasurer may delegate responsibilities to the Manager with Board of Director approval.

**ARTICLE VIII
FISCAL YEAR**

The fiscal year of this Association shall be the calendar year, January 1st to December 31st, and its books of accounts shall be closed as to the close of business on December 31st.

**ARTICLE IX
PUBLICATIONS**

SECTION 1. NEWSPAPER

There shall be published periodically, as established by the Board of Directors, a newspaper called "Lost Lake News". Members may elect to receive the "Lost Lake News" either electronically or by mail by notifying the LLWC Office of their preference.

SECTION 2. ROSTER

There shall be available a roster of all members, which shall be compiled alphabetically by name and shall include address and provide to members in good standing upon request. The office shall update this roster annually.

SECTION 3. BY-LAWS, RULES AND REGULATIONS

A separate publication shall be made, when approved by the Board of Directors, of the current By-Laws and Rules and Regulations of the Association.

**ARTICLE X
CHANGES IN BY-LAWS**

SECTION 1. SPECIAL ELECTIONS

Special Elections for the purpose of revision of these By-Laws, as well as increase or decrease of annual dues together with other business matters that may require a special election of members, may be called by a two-thirds (2/3) affirmative vote of the Board of Directors, then in office, provided that two (2) weeks' notice be given to all members of the Association in writing, which notice will clearly state:

- A. Date, time and place of special election;
- B. Time of closing polls;
- C. Method of absentee voting; and
- D. The propositions to be voted upon.

The provisions of Article III, Sections 4 (Ballots Forwarding and Re-Forwarding) and 5 (Method of Voting) and 6 (Conduct of Elections) will be applied to all special elections.

SECTION 2. PROCEDURE

- A. The Board of Directors may propose changes in these By-Laws. Any one-hundred (100) members of the Association in good standing may propose changes in these By-Laws which will be presented to the membership at the next ensuing Annual Association Meeting, provided such proposals are filed in writing with the Secretary on or before August 1st.
- B. Members in good standing may submit petitions requesting changes in Rules and Regulations. Signatures of fifty (50) members are required. However, the Board of Directors by the powers vested in Article IV, Section 9, shall have the final determination in adopting rules in accord with the best interest of the Association.

**ARTICLE XI
EFFECTIVE DATE**

Unless otherwise specified on the special election ballot, changes in the By-Laws are to take effect at the close of the Board of Directors meeting in which the results of a successful vote are announced.